

**Ireland-Dublin: Recruitment services**  
**OJ S 241/2021 13/12/2021**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Higher Education Authority

National registration number: 0085228K

Postal address: 3 Shelbourne Buildings, Shelbourne Road

Town: Dublin 4

NUTS code: IE061 Dublin

Postal code: D04 C2Y6

Country: Ireland

E-mail: [procurement@hea.ie](mailto:procurement@hea.ie)

Telephone: +353 12317100

**Internet address(es):**

Main address: <http://www.hea.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1176>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=203636&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=203636&B=ETENDERS_SIMPLE)

[PID=203636&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=203636&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=203636&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=203636&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Tender for Temporary Staff Recruitment Services

**II.1.2. Main CPV code**

79600000 Recruitment services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Invitation to tender for participation in a Framework for the provision of Temporary Staff Recruitment Services.

### **II.1.5. Estimated total value**

Value excluding VAT: 900 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79620000 Supply services of personnel including temporary staff

### **II.2.3. Place of performance**

NUTS code: IE061 Dublin

NUTS code: IE Éire / Ireland

Main site or place of performance: Dublin 4

### **II.2.4. Description of the procurement**

Invitation to tender for participation in a Framework for the provision of Temporary Staff Recruitment Services.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 900 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

One year contract with option to extend the Term for a period or periods of up to 12 months with a maximum of 3 such extensions. Maximum term is 4 years in total.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 204273.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 2

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/01/2022 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 12/01/2022 Local time: 12:00

Place:

Electronic opening of Tender Box on etenders by two persons on the Assigned Team

Information about authorised persons and opening procedure: Electronic opening of Tender Box on etenders by two persons on the Assigned Team

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

In one to four years time depending on if options to extend are exercised or not.

## **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3. Additional information**

Interested parties must register their interest on the eTenders web site ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties.

All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) (RFT ID:204273) as a specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie)

The details of the person making a query will not be disclosed when circulating the response.

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: High Court

Postal address: Inns Quay

Town: Dublin

Country: Ireland

E-mail: [Highcourtcentraloffice@courts.ie](mailto:Highcourtcentraloffice@courts.ie)

## **VI.5. Date of dispatch of this notice**

08/12/2021