

Netherlands-Amsterdam: Catering and Hospitality Services

OJ S 203/2023 20/10/2023

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Medicines Agency (EMA)

Postal address: Domenico Scarlattilaan 6

Town: Amsterdam

NUTS code: NL329 Groot-Amsterdam

Postal code: 1083

Country: Netherlands

E-mail: EMA.2023.CPN.0018@ema.europa.eu**Internet address(es):**Main address: <https://www.ema.europa.eu>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=15774>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=15774>**I.4. Type of the contracting authority**

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Catering and Hospitality Services

Reference number: EMA/2023/CPN/0018

II.1.2. Main CPV code

55520000 Catering services

II.1.3. Type of contract

Services

II.1.4. Short description

The European Medicines Agency (EMA) wishes to appoint one suitably qualified and experienced contractor to provide comprehensive catering services for staff, visiting delegates,

visitors and dignitaries. The service provision includes a restaurant, coffee bar, evening bar, delegates' beverage services, tea point servicing and a range of hospitality and event services.

II.1.5. Estimated total value

Value excluding VAT: 12 900 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

55520000 Catering services

II.2.3. Place of performance

NUTS code: NL329 Groot-Amsterdam

Main site or place of performance: The premises of the European Medicines Agency (EMA), located at Domenico Scarlattilaan 6, 1086 HS Amsterdam, THE NETHERLANDS.

II.2.4. Description of the procurement

Provision of a range of catering and hospitality services for the staff, delegates and visitors who use the restaurant, coffee bar, sky lounge and conference rooms. Catering and hospitality services comprise of:

- a 2nd floor restaurant, open for breakfast, lunch, and occasional evening events;
- a 3rd floor coffee bar, with direct stair access from the restaurant, which is open throughout the business hours and serves premium beverages, pastries, cakes and savoury snacks;
- a sky lounge on the 18th floor. This is a multi-use social space, used primarily as a function room that occasionally might require orders of nibbles and drinks during the day and an informal bar/social area on workday evenings, serving bar snacks and beverages including alcohol;
- self-service beverages for conference delegates on the ground, 1st and 2nd floors;
- self-service beverages for Agency staff, one kitchenette per floor, floors 3 to 18;
- self-service beverages within the Industry lounge on the ground floor;
- hospitality services for meetings, conferences, seminars, trainings, and other types of small and large events at the Agency's premises.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 12 900 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract will be concluded for an initial period of 24 months with the possibility of two renewals each of 12 months (maximum contract duration is 4 years).

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6
Objective criteria for choosing the limited number of candidates:

The number of candidates is not limited. Please consult the procurement documents available at the address indicated in Section I.3).

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The estimated value of EUR 12 900 000,00 (Heading II.1.5) and Heading II.2.6)) includes: the estimated revenue that the awarded contractor is expected to generate when implementing the contract (NOT paid by EMA) and estimated costs for services provided by the contractor (paid by EMA). Section 8 of the technical specifications explains how the ceiling of the framework contract will be calculated.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Selection criteria as stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Please consult the procurement documents.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5. Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/11/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

A site visit will be organised as part of the procurement procedure on 31 October 2023. The site visit aims to provide the tenderers with information on the EMA building, which might be relevant for the preparation and submission of an offer, in response to this Invitation to participate/tender. Please refer to section 6 of the technical specifications for information on how to register for the site visit.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: Rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: European Medicines Agency (EMA)

Postal address: PO Box 71010

Town: Amsterdam

Postal code: 1008 BA

Country: Netherlands

Internet address: <http://www.ema.europa.eu/>

VI.5. Date of dispatch of this notice

13/10/2023