

Norway-Oslo: Office cleaning services

OJ S 203/2023 20/10/2023

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Nasjonalt organ for kvalitet i utdanningen (NOKUT)

National registration number: 985 042 667

Postal address: Drammensveien 288

Town: OSLO

NUTS code: NO Norge

Postal code: 0283

Country: Norway

Contact person: Vibeke Vennemo Dyrhol

E-mail: VIBEKE.VENNEMO.DYRHOL@NOKUT.NO

Telephone: +47 98890670

Internet address(es):Main address: <https://www.nokut.no/>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/339195>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=381125&B=DFO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=381125&B=DFO

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

National or federal agency/office

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Facility services

Reference number: 23/01156

II.1.2. Main CPV code

90919200 Office cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

NOKUT - the Norwegian Agency for Quality Assurance in Education - is a state-independent expert body with expertise in Norwegian higher education and tertiary vocational education. The agency has approx. 100 employees and has approx. 1,500 m² office premises in Drammensveien 288 at Lysaker.

The assignment includes of two lots A-B and five requested options. Sub-providers can be engaged, and tenders can be submitted for the main assignment, with or without one or several options.

The contract period is two years from date. The contracting authority can extend the contract for one year at a time for a maximum period of two (2+1+1) years.

NOKUT needs the provider to offer services based on documented experience and expertise:

A Cleaning

B Plant Lease and Plant Service

Option 1 Delivery of fruits

Option 2 Cold and hot beverages

Option 3 The hire of mats and mat service (cleaning)

Option 4 Document shredding

Option 5 Janitorial services/simpler craft services

II.1.5. Estimated total value

Value excluding VAT: 2 800 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

03441000 Ornamental plants, grasses, mosses or lichens, 15860000 Coffee, tea and related products, 50800000 Miscellaneous repair and maintenance services, 55521200 Meal delivery service, 90910000 Cleaning services, 92512100 Archive destruction services, 98300000 Miscellaneous services

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Drammensveien 288, Oslo

II.2.4. Description of the procurement

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A Cleaning

- B Plant Lease and Plant Service
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- Option 4 Document shredding
- Option 5 Janitorial services/simpler craft services

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 2 800 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The contract period is two years. Option for extension twice for one year at a time.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Option 1 Delivery of fruits

Option 2 Cold and hot beverages

Option 3 The hire of mats and mat service (cleaning)

Option 4 Document shredding

Option 5 Janitorial services/simpler craft services

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

NOKUT needs the provider to offer:

A Cleaning services (offices)

B Plant Lease and Plant Service (offices)

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

A certificate of registration must be issued by the Brønnøysund Register Centre. The certificate shall not be older than one year. The provider winning the tender contest must submit the latest tax certificate before signing the contract.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Tenderers must have sufficient economic and financial capacity to fulfil the agreement.

Information concerning liquidity and solvency shall be obtained by the contracting authority itself via Proff®. It is therefore unnecessary to submit these details for tenderers registered in Norway.

Minimum level(s) of standards possibly required:

The minimum requirements are "satisfactory liquidity" and "satisfactory solvency" to satisfy the qualification requirement.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers must have experience from comparable assignments. Comparable assignments are in this context defined as the provision of the service included in the contest for major public departments/enterprises or major private corporations.

Minimum level(s) of standards possibly required:

Description of up to three of the tenderer's most relevant assignments in the last three years.

The description must include a statement of the assignment value, dates and recipients (name, telephone number and e-mail address). It is the tenderer's responsibility to document relevance through the description. Tenderers can document experience by referring to the competence of personnel at disposal for this assignment, including experience that has been acquired while personnel performed services for another provider.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

The contract contains requirements concerning wages and working conditions, cf. the regulations in the wages and working conditions in public contracts, dated 08.02.2008.

There are requirements regarding the involvement of apprentices in the main assignment (cleaning), cf. the Regulation regarding the requirements for an apprenticeship system in public contracts. There are requirements regarding the involvement of apprentices in the main assignment (cleaning). C.f. the Regulation regarding the requirements for an apprenticeship system in public contracts. There is no requirement for an apprentice to be involved in this particular assignment, as cleaning services are limited to only part of the assignment.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2.

Time limit for receipt of tenders or requests to participate

Date: 15/11/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15/03/2024

IV.2.7. Conditions for opening of tenders

Date: 15/11/2023 Local time: 12:00

Place:

Drammensveien 288, Oslo

Information about authorised persons and opening procedure: Online tenders are opened by: Anna Jagusz, consultant, NOKUT Karen Nansen Collett, senior consultant, NOKUT Vibeke Vennemo Dyrhol, senior consultant, NOKUT

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

When new agreements are entered into, the government agencies require from the suppliers of goods and services to submit invoices and credit memoes electronically in accordance with the standard Electronic Commerce Format (Norwegian: EHF). Foreign tenderers shall use the PEPPOL BIS standard.

Invoices must be submitted in electronic commerce format (EHF) in one of three ways:

- in a separate financial system that is connected to an access point. In such case, the tenderer must have an established access point agreement
- through dissemination services connected to the access point
- use of an online invoicing portal

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo Tingrett

Postal address: Postboks 2106 Vika

Town: Oslo

Postal code: 0125

Country: Norway

E-mail: Oslo.tingrett@domstol.no

Telephone: +47 22035200

Internet address: <https://www.domstol.no/no/domstoler/tingrett/oslo-tingrett/>

VI.4.2. Body responsible for mediation procedures

Official name: Klagenemnda for offentlige anskaffelser v/Klagenemndsekretariatet

Postal address: Postboks 511 Sentrum

Town: Bergen

Postal code: 5805

Country: Norway

E-mail: post@knse.no

Telephone: +47 55193033

Internet address: <https://www.klagenemndssekretariatet.no/om-oss>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

See also the link to the guideline: <https://www.regjeringen.no/no/dokumenter/veileder-offentlige-anskaffelser/id2581234/sec50?is=true&q=#id1163>

The guideline states i.a. regarding the deadline for lodging appeals and complaint fees:

"Appeals must be presented at the latest six months after the contract is signed by the contracting authority, or six months after the contracting authority has cancelled the tender contest.

The parties undertake internal costs in connection with the appeal procedure. For complaints in consultatory cases, the complainant must pay a complaint fee of NOK 8,000 and the complaint will not be considered until the complaint fee has been paid. If the committee finds that there is a breach of the public procurement law and regulations, which may have affected the result of the tender contest, the complaint fee will be refunded."

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Klagenemnda for offentlige anskaffelser v/Klagenemndsekretariatet

Town: Oslo

Country: Norway

VI.5. Date of dispatch of this notice

17/10/2023