

Latvia-Riga: Business travel services
OJ S 208/2023 27/10/2023
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Izglītības un zinātnes ministrija

National registration number: 90000022399

Postal address: Vaļņu iela 2

Town: Rīga

NUTS code: LV00 Latvija

Postal code: LV 1050

Country: Latvia

Contact person: Aleksejs Gapejevs

E-mail: iepirkumi@izm.gov.lv

Telephone: +371 67785688

Internet address(es):

Main address: <https://www.izm.gov.lv>

Address of the buyer profile: <https://www.eis.gov.lv/EKEIS/Supplier/Organizer/489>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eis.gov.lv/EKEIS/Supplier/Procurement/110457>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.eis.gov.lv/EKEIS/Supplier/ProcurementProposals/110457>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Komandējumu pakalpojumu nodrošināšana

Reference number: IZM 2023/31/AK/ERAF/ESF

II.1.2. Main CPV code

79997000 Business travel services

II.1.3.

Type of contract

Services

II.1.4. Short description

Komandējumu pakalpojumu nodrošināšana

II.1.5. Estimated total value

Value excluding VAT: 1 700 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

79997000 Business travel services

II.2.3. Place of performance

NUTS code: LV00 Latvija

Main site or place of performance: Vaļņu iela 2, Rīga, LV-1050

II.2.4. Description of the procurement

Komandējumu pakalpojumu nodrošināšana

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Kvalitāte un efektivitāte konkrēta uzdevuma izpildē / Weighting: 80

Quality criterion - Name: Starpniecības pakalpojumu maksa par transporta biļešu rezervēšanu / Weighting: 10

Quality criterion - Name: Starpniecības pakalpojumu maksa par vīzas noformēšanu / Weighting : 2

Quality criterion - Name: Starpniecības pakalpojumu maksa par taksometra priekšapmaksas kuponu iegādi / Weighting: 3

Cost criterion - Name: Brauciena apdrošināšanas izmaksas / Weighting: 5

II.2.6. Estimated value

Value excluding VAT: 1 700 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Nr. 1.1.1.5/17/I/002 "Integrētie nacionālā līmeņa pasākumi Latvijas pētniecības un attīstības interešu pārstāvības stiprināšanai Eiropas pētniecības telpā"

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:
saskaņā ar Nolikumu

III.1.2. Economic and financial standing

List and brief description of selection criteria:
Minimum level(s) of standards possibly required:

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

saskaņā ar Nolikumu

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/11/2023 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Latvian

IV.2.7. Conditions for opening of tenders

Date: 27/11/2023 Local time: 14:00

Place:

<https://www.eis.gov.lv/EKEIS/Supplier/Procurement/110457>

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Iepirkumu uzraudzības birojs

Postal address: Smilšu iela 1

Town: Rīga

Country: Latvia

E-mail: pasts@iub.gov.lv

Telephone: +371 22416641

Internet address: <http://www.iub.gov.lv>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Saskaņā ar Publisko iepirkumu likuma 68. panta trešo daļu

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Iepirkumu uzraudzības birojs

Postal address: Smilšu iela 1

Town: Rīga

Postal code: LV-1919

Country: Latvia

E-mail: pasts@iub.gov.lv

Telephone: +371 22416641

Internet address: <http://www.iub.gov.lv>

VI.5. Date of dispatch of this notice

24/10/2023