

**Netherlands-Uithoorn: Supply services of personnel including temporary staff**

OJ S 252/2021 28/12/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Uithoorn  
National registration number: 32291858  
Postal address: Laan van Meerwijk 16  
Town: Uithoorn  
NUTS code: NL Nederland  
Postal code: 1423 AJ  
Country: Netherlands  
Contact person: Laura van Bergen  
E-mail: [laura.vanbergen@stichtingrijk.nl](mailto:laura.vanbergen@stichtingrijk.nl)  
Telephone: +31 626314763  
**Internet address(es):**  
Main address: <http://www.uithoorn.nl>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/tenderned-web/aankondiging/detail/publicatie/akid/dacd79acf9f0427152682e6c2952735f>  
Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/tenderned-web/aankondiging/detail/publicatie/akid/dacd79acf9f0427152682e6c2952735f>  
Additional information can be obtained from another address:  
Official name: Via Tendered  
Town: Den Haag  
NUTS code: NL Nederland  
Country: Netherlands  
Contact person: via [www.tenderned.nl](http://www.tenderned.nl)  
E-mail: [servicedesk@Tenderned.nl](mailto:servicedesk@Tenderned.nl)  
Telephone: +31 8008363376  
**Internet address(es):**  
Main address: <http://www.tenderned.nl>  
Tenders or requests to participate must be submitted to the following address:  
Official name: via Tendered  
Town: Den Haag  
Country: Netherlands  
Contact person: via [www.TenderNed.nl](http://www.TenderNed.nl)  
E-mail: [info@tenderned.nl](mailto:info@tenderned.nl)  
NUTS code: NL Nederland  
**Internet address(es):**  
Main address: <http://www.tenderned.nl>

#### **I.4. Type of the contracting authority**

Regional or local authority

#### **I.5. Main activity**

General public services

### **Section II: Object**

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#### **II.1. Scope of the procurement**

##### **II.1.1. Title**

Programmamanager Dienstverlening

Reference number: DUO UH 202111-2100397

##### **II.1.2. Main CPV code**

79620000 Supply services of personnel including temporary staff

##### **II.1.3. Type of contract**

Services

##### **II.1.4. Short description**

De programmamanager is het ambtelijk aanspreekpunt voor college en management. Daarnaast ondersteunt en faciliteert de programmamanager de organisatie bij het verhogen van de kwaliteit van de dienstverlening in samenhang met de ontwikkeling op het gebied van communicatie en participatie. De programmamanager zorgt voor de benodigde afstemming met ontwikkelingen, zoals de implementatie van de Omgevingswet, het Koersplan Sociaal Domein en de implementatie van het informatiebeleidsplan. De programmamanager valt onder de verantwoordelijkheid van het hoofd van de afdeling Organiseren.

##### **II.1.5. Estimated total value**

##### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.2. Description**

##### **II.2.3. Place of performance**

NUTS code: NL329 Groot-Amsterdam

Main site or place of performance: Uithoorn

##### **II.2.4. Description of the procurement**

De opdracht omvat de tijdelijke inhuur van een Programmamanager Dienstverlening voor gemiddeld 18 tot 24 uur per week, ca. 48 weken per jaar. In eerste instantie wordt opdracht gegeven tot en met 31 december 2022, met optioneel drie (3) keer een verlenging van telkens één (1) jaar.

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit / Weighting: 80

Price - Weighting: 20

##### **II.2.6. Estimated value**

##### **II.2.7.**

## **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 14/03/2022 End: 31/12/2025

This contract is subject to renewal: yes

Description of renewals:

In eerste instantie wordt opdracht gegeven tot en met 31 december 2022, met optioneel drie (3) keer een verlenging van telkens één (1) jaar.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Zie beschrijving verlengingen.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- Algemene Verklaring,
- Uniform Europees Aanbestedingsdocument (UEA)

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Referentieverklaring (leveringen/diensten)

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/02/2022 Local time: 09:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 07/02/2022 Local time: 09:30

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Rechtbank Noord-Holland

Town: Haarlem

Country: Netherlands

E-mail: [centralebalie.rb-nho@rechtspraak.nl](mailto:centralebalie.rb-nho@rechtspraak.nl)

Internet address: <https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Noord-Holland>

**VI.5. Date of dispatch of this notice**

23/12/2021