

670888-2026 - Competition

Belgium – General personnel services for the government – Aanstellen sociaal secretariaat
OJ S 189/2026 30/09/2026
Contract or concession notice – standard regime
Services

1. Buyer

1.1. Buyer

Official name: Brandweerzone Oost-Limburg
Email: info@bwol.be
Legal type of the buyer: Central government authority
Activity of the contracting authority: Public order and safety

2. Procedure

2.1. Procedure

Title: Aanstellen sociaal secretariaat
Description: Raamovereenkomst loonadministratie en ondersteuning van het personeelsbeheer voor de brandweerzone Oost-Limburg
Procedure identifier: a72bae64-99b9-4620-97f8-9ed5c64bb3a4
Internal identifier: D2/2026
Type of procedure: Open
The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services
Main classification (cpv): 75131100 General personnel services for the government

2.1.2. Place of performance

Country subdivision (NUTS): Arr. Tongeren (BE223)
Country: Belgium

2.1.4. General information

Legal basis:
Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: D2/2026 - 1
Description: Loonadministratie en ondersteuning van het personeelsbeheer voor Brandweerzone Oost-Limburg
Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 75131100 General personnel services for the government

5.1.2. Place of performance

Country subdivision (NUTS): Arr. Tongeren (BE223)

Country: Belgium

5.1.3. Estimated duration

Start date: 01/01/2027

Duration end date: 31/12/2031

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Volledigheid en gebruiksvriendelijkheid van de aangeboden dienstverlening m.b.t. loonadministratie

Category of award weight criterion: Weight (points, exact)

Award criterion number: 35

Criterion:

Type: Price

Description: Regel van drie; $\text{Score offerte} = (\text{prijs laagste offerte} / \text{prijs offerte}) * \text{gewicht van het criterium prijs}$. In de prijs zitten zowel de eenmalige als jaarlijkse kosten vervat, vermeld in de inventaris (ook ev. kosten voor conversie van de bestaande gegevens en licentiekosten voor software)

Category of award weight criterion: Weight (points, exact)

Award criterion number: 30

Criterion:

Type: Quality

Description: Beschikbaarheid en gebruiksvriendelijkheid van de HR-software ter ondersteuning van het personeelsbeheer en de integratie met overige systemen (o.a. boekhoudpakket Mercurius, tijdsregistratie Emprova, HR-beheerssysteem ZoneForce, e.a.)

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

Criterion:

Type: Quality

Description: Ervaring met verloning bij hulpverleningszones (vrijwilligs, beroeps en administratie-technisch personeel) van 5 jaar of meer

Category of award weight criterion: Weight (points, exact)

Award criterion number: 15

Criterion:

Type: Quality

Description: Service en ondersteuning

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/6641e720-b0bb-433b-98cf-63dc6cbf8b47/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/6641e720-b0bb-433b-98cf-63dc6cbf8b47/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/6641e720-b0bb-433b-98cf-63dc6cbf8b47/general>

Languages in which tenders or requests to participate may be submitted: Dutch

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 05/11/2026 10:10:00 (UTC+01:00) Central European Time, Western European Summer Time

Duration during which the tender must remain valid: 120 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 1

Justification for the duration of the framework agreement: De opdracht vangt aan op 1 januari 2027 en wordt afgesloten voor de duur van één jaar. Het contract wordt jaarlijks stilzwijgend verlengd tot de maximale looptijd van 4 jaar.

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Raad van State

Information about review deadlines: 60 dagen

8. Organisations

8.1. ORG-0001

Official name: Brandweerzone Oost-Limburg

Registration number: 0500907802_2359

Postal address: C-Mine 50

Town: Genk

Postcode: 3600

Country subdivision (NUTS): Arr. Hasselt (BE224)

Country: Belgium

Email: info@bwol.be

Telephone: +32 89653333

Fax: +32 89653300

Internet address: <http://www.bwol.be>

Buyer profile: <https://www.publicprocurement.be/bda?organisationIds=2359&includeOrganisationChildren=true>

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: FOD Beleid en Ondersteuning

Registration number: BE001

Postal address: Simon Bolivarlaan 30, bus 1

Town: Brussel

Postcode: 1000

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: revise@publicprocurement.be

Telephone: +32 2 740 80 00

Internet address: <https://bosa.belgium.be>

Roles of this organisation:

TED eSender

8.1. ORG-0003

Official name: Raad van State

Registration number: 0931814266

Town: Wetenschapsstraat 33 1040 Brussel

Postcode: 1040

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Roles of this organisation:

Review organisation

Notice information

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