

Spain-Madrid: Office automation services
OJ S 214/2023 07/11/2023
Contract notice
Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Presidencia de la Agencia Estatal Consejo Superior de Investigaciones Cientificas, M.P.

National registration number: Q2818002D

Postal address: c/ Serrano 117

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28006

Country: Spain

Contact person: Presidencia de la Agencia Estatal Consejo Superior de Investigaciones Cientificas, M.P.

E-mail: soia@csic.es

Telephone: +34 915681781

Fax: +34 915681813

Internet address(es):

Main address: <http://www.csic.es>

Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=XLXk9EyEnmY%3D>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=p7oDiMI31RUaF6cS8TCh%2FA%3D%3D

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=XLXk9EyEnmY%3D>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Servicio de soporte técnico informático destinado a diversos centros e institutos de la Agencia Estatal Consejo Superior de Investigaciones Científicas.

Reference number: LOT10/24

II.1.2. Main CPV code

72513000 Office automation services

II.1.3. Type of contract

Services

II.1.4. Short description

Según se indica en la memoria justificativa de la insuficiencia de medios y de la necesidad de contratar.

II.1.5. Estimated total value

Value excluding VAT: 1 438 588,80 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 4

Maximum number of lots that may be awarded to one tenderer: 4

II.2. Description

II.2.1. Title

Servicio de soporte técnico informático destinado al Instituto de Investigaciones Biomédicas Sols-Morreale.

Lot No: 1

II.2.2. Additional CPV code(s)

72513000 Office automation services

II.2.3. Place of performance

NUTS code: ES300 Madrid

II.2.4. Description of the procurement

Servicio de soporte técnico informático.

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Bolsa de horas / Weighting: 15

Cost criterion - Name: Mejoras y/o aportaciones adicionales evaluables mediante fórmula / Weighting: 30

Cost criterion - Name: Sistemas de control y seguimiento / Weighting: 4

Cost criterion - Name: Oferta económica. / Weighting: 51

II.2.6. Estimated value

Value excluding VAT: 458 251,20 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 18

This contract is subject to renewal: yes

Description of renewals:

Hasta un máximo de 18 meses en periodos de 9 meses.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**II.2. Description****II.2.1. Title**

Servicio de soporte técnico informático destinado al Centro de Investigaciones Biológicas.
Lot No: 2

II.2.2. Additional CPV code(s)

72513000 Office automation services

II.2.3. Place of performance

NUTS code: ES300 Madrid

II.2.4. Description of the procurement

Servicio de soporte técnico informático.

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Bolsa de horas / Weighting: 15

Cost criterion - Name: Mejoras y/o aportaciones adicionales evaluables mediante fórmula /
Weighting: 30

Cost criterion - Name: Sistemas de control y seguimiento / Weighting: 4

Cost criterion - Name: Oferta económica. / Weighting: 51

II.2.6. Estimated value

Value excluding VAT: 655 696,80 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 18

This contract is subject to renewal: yes

Description of renewals:

Hasta un máximo de 18 meses en periodos de 9 meses.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Servicio de soporte técnico informático destinado al Centro de Física Miguel Antonio Catalán.
Lot No: 3

II.2.2. Additional CPV code(s)

72513000 Office automation services

II.2.3. Place of performance

NUTS code: ES300 Madrid

II.2.4. Description of the procurement

Servicio de soporte técnico informático destinado al Centro de Física Miguel Antonio Catalán.

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Bolsa de horas / Weighting: 15

Cost criterion - Name: Mejoras y/o aportaciones adicionales evaluables mediante fórmula /
Weighting: 30

Cost criterion - Name: Sistemas de control y seguimiento / Weighting: 4

Cost criterion - Name: Oferta económica. / Weighting: 51

II.2.6. Estimated value

Value excluding VAT: 243 698,40 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 18

This contract is subject to renewal: yes

Description of renewals:

Hasta un máximo de 18 meses en periodos de 9 meses.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Servicio de soporte técnico informático destinado al Instituto de Ciencia y Tecnología del
Carbono.
Lot No: 4

II.2.2. Additional CPV code(s)

72513000 Office automation services

II.2.3. Place of performance

NUTS code: ES12 Principado de Asturias

II.2.4. Description of the procurement

Servicio de soporte técnico informático.

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Bolsa de horas / Weighting: 15

Cost criterion - Name: Mejoras y/o aportaciones adicionales evaluables mediante fórmula / Weighting: 30

Cost criterion - Name: Sistemas de control y seguimiento / Weighting: 4

Cost criterion - Name: Oferta económica. / Weighting: 51

II.2.6. Estimated value

Value excluding VAT: 80 942,40 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 18

This contract is subject to renewal: yes

Description of renewals:

Hasta un máximo de 18 meses en periodos de 9 meses.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Capacidad de obrar

Cumplimiento con las obligaciones con la Seguridad Social

Cumplimiento con las obligaciones tributarias

Para las empresas extranjeras, declaración de sometimiento a la legislación española.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Cifra anual de negocio

III.1.3. Technical and professional ability

List and brief description of selection criteria:

- Trabajos realizados

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Sometimiento del contratista a la normativa de protección de datos. Descripción: Obligación del contratista de someterse a la normativa nacional y de la Unión Europea en materia de protección de datos Según se recoge en los pliegos, también se consideran condiciones especiales de ejecución: 1 - Medidas de gestión de servicios TI tipo ISO 20000 o equivalente 2 - Medidas de seguridad de la información, tipo ISO 27001 o equivalente En vigor durante el contrato

Consideraciones de tipo social. Descripción: La empresa deberá respetar la igualdad de trato y de oportunidades en el ámbito laboral, contar con medidas dirigidas a evitar cualquier tipo de discriminación laboral y promover condiciones de trabajo que eviten el acoso sexual y el acoso por razón de sexo y arbitrar procedimientos específicos para su prevención y para dar cauce a las denuncias o reclamaciones

Combatir el paro. Descripción: Estabilidad en el empleo: la empresa se compromete a mantener, salvo causas de fuerza mayor adecuadamente documentadas, al personal que haya iniciado la ejecución del contrato

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/12/2023 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 12/12/2023 Local time: 11:00

Place:

Sesión telemática.

Datos de Dirección:

Calle:

CP:

Población:

País:

Information about authorised persons and opening procedure: Descripción: Al emplearse en la licitación medios electrónicos, la apertura de las ofertas no se realizará en acto público

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Administrativo Central de Recursos Contractuales

Postal address: Avenida General Perón 38, 8ª planta

Town: Madrid

Postal code: 28020

Country: Spain

E-mail: tribunal_recursos.contratos@hacienda.gob.es

Telephone: +34 913491441

Fax: +34 913491319

Internet address: <https://rec.redsara.es/registro/action/are/acceso.do>

VI.5. Date of dispatch of this notice

02/11/2023