

**Ireland-Dublin: Recruitment services**  
**OJ S 234/2022 05/12/2022**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Arts Council  
National registration number: N/A  
Postal address: 40 Home Farm Park  
Town: Dublin  
NUTS code: IE Éire / Ireland  
Country: Ireland  
Contact person: Eugene Rownan  
E-mail: [eugene@publicprocurement.ie](mailto:eugene@publicprocurement.ie)  
Telephone: +353 1868046627

**Internet address(es):**

Main address: <http://www.artscouncil.ie>  
Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1241>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=229833&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=229833&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=229833&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=229833&B=ETENDERS_SIMPLE)

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**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Recruitment Agency Services  
Reference number: AC/2022/23

**II.1.2. Main CPV code**

79600000 Recruitment services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

This is a contract for the provision of Recruitment Agency Services, specifically the provision of Temporary Personnel (at grade equivalent CO, EO, HEO, AP) following public sector best practices.

The organisation is in the process of implementing an ambitious Workforce Plan, increasing permanent and Fixed Term Contract headcount to support the business needs of the Arts Council.

However, the Arts Council will have an ongoing requirement for the provision of temporary resources in exceptional circumstances to provide short-term support as and when required.

: The Contracting Authority envisages that the minimum skillset and experience required for the proposed Temporary Personnel will align to the competencies as identified in the Public and Civil Service Competency Framework – see appendix 3.

The Contracting Authority will provide specific role profiles detailing the requirements and competencies of the Temporary Personnel required.

### **II.1.5. Estimated total value**

Value excluding VAT: 800 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79500000 Office-support services, 79620000 Supply services of personnel including temporary staff, 79621000 Supply services of office personnel

### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

### **II.2.4. Description of the procurement**

This is a contract for the provision of Recruitment Agency Services, specifically the provision of Temporary Personnel (at grade equivalent CO, EO, HEO, AP) following public sector best practices.

The organisation is in the process of implementing an ambitious Workforce Plan, increasing permanent and Fixed Term Contract headcount to support the business needs of the Arts Council.

However, the Arts Council will have an ongoing requirement for the provision of temporary resources in exceptional circumstances to provide short-term support as and when required.

: The Contracting Authority envisages that the minimum skillset and experience required for the proposed Temporary Personnel will align to the competencies as identified in the Public and Civil Service Competency Framework – see appendix 3.

The Contracting Authority will provide specific role profiles detailing the requirements and competencies of the Temporary Personnel required.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6.**

**Estimated value**

Value excluding VAT: 800 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system****IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 05/01/2023 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 05/01/2023 Local time: 12:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information****VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The High Court

Postal address: Inns Quay

Town: Dublin

Postal code: D 7

Country: Ireland

**VI.5. Date of dispatch of this notice**

30/11/2022