

**Norway – Motor vehicles – Leasing, administration and insurance of vehicles and machines.****OJ S 219/2024 11/11/2024****Contract or concession notice – standard regime****Services - Supplies****1. Buyer**

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**1.1. Buyer**

Official name: Trondheim kommune

Email: [kare.sagmosovde@trondheim.kommune.no](mailto:kare.sagmosovde@trondheim.kommune.no)

Legal type of the buyer: Body governed by public law, controlled by a local authority

Activity of the contracting authority: General public services

**1.1. Buyer**

Official name: Bakklandet Menighets Omsorgsenter

Email: [bakklandet-omss.postmottak@trondheim.kommune.no](mailto:bakklandet-omss.postmottak@trondheim.kommune.no)

Legal type of the buyer: Entity with special or exclusive rights

Activity of the contracting authority: Health

**1.1. Buyer**

Official name: Trondhjems Hospital

Email: [trondhjems-hosp.postmottak@trondheim.kommune.no](mailto:trondhjems-hosp.postmottak@trondheim.kommune.no)

Legal type of the buyer: Entity with special or exclusive rights

Activity of the contracting authority: Health

**1.1. Buyer**

Official name: Kystad helse- og velferdssenter

Email: [kystad-helse.postmottak@trondheim.kommune.no](mailto:kystad-helse.postmottak@trondheim.kommune.no)

Legal type of the buyer: Entity with special or exclusive rights

Activity of the contracting authority: Health

**2. Procedure**

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**2.1. Procedure**

Title: Leasing, administration and insurance of vehicles and machines.

Description: Trondheim municipality, hereafter called the Contracting Authority, invites tenderers to an open tender contest for a framework agreement for leasing, administration and insurance of vehicles and machines to the Contracting Authority's units. The procurement comprises: - Leasing of new vehicles and machines, including procurement of leasing offers where the Tenderer does not have relevant vehicles and machines in their portfolio - Vehicle administration, including vehicle related products and services - Motor vehicle insurance, including assistance/rescue services Vehicle related products/services: - Toll scheme - Quick charge - Fuel, car washing and continued products at petrol stations- Service and maintenance - Assistance Options on: - Electronic logbooks - Key cabinets. / system for car sharing - Vehicle washing (not at petrol stations) - Fixtures and equipment - Car parts / spare parts - Tyre hotel and supplementary procurements of tyres - Other relevant lists are not exhaustive

Procedure identifier: d5c86475-771e-4c98-ba3f-0635d01b4257

Internal identifier: 2024/27773

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: See the other documents in the competition, as well as the requirements and criteria in the Merzell portal for further details.

### 2.1.1. Purpose

Main nature of the contract: Supplies

Additional nature of the contract: Services

Main classification (cpv): 34100000 Motor vehicles

Additional classification (cpv): 09000000

Petroleum products, fuel, electricity and other sources of energy, 09132000 Petrol, 09134200

Diesel fuel, 09300000 Electricity, heating, solar and nuclear energy, 16000000

Agricultural machinery, 16600000 Specialist agricultural or forestry machinery, 16700000

Tractors, 16800000 Parts of agricultural and forestry machinery, 34000000

Transport equipment and auxiliary products to transportation, 34110000 Passenger cars,

34111100 Estate cars, 34113000 4-wheel-drive vehicles, 34113100 Jeeps, 34114000

Specialist vehicles, 34114100 Emergency vehicles, 34114400 Minibuses, 34115000

Other passenger cars, 34115200 Motor vehicles for the transport of fewer than 10 persons,

34120000 Motor vehicles for the transport of 10 or more persons, 34130000

Motor vehicles for the transport of goods, 34140000 Heavy-duty motor vehicles, 34142000

Crane and dumper trucks, 34144000 Special-purpose motor vehicles, 34144400

Road-maintenance vehicles, 34144410 Gully emptiers, 34144420 Salt spreaders, 34144430

Road-sweeping vehicles, 34144440 Gritter vehicles, 34144450 Sprinkler vehicles, 34144500

Vehicles for refuse and sewage, 34144520 Sewage tankers, 34144710 Wheeled loaders,

34144900 Electric vehicles, 34220000 Trailers, semi-trailers and mobile containers, 34300000

Parts and accessories for vehicles and their engines, 34350000

Tyres for heavy/light-duty vehicles, 34400000 Motorcycles, bicycles and sidecars, 34900000

Miscellaneous transport equipment and spare parts, 34920000 Road equipment, 34933000

Navigation equipment, 37400000 Sports goods and equipment, 37480000

Machinery or apparatus for leisure equipment, 37481000 Ice maintenance machines,

38100000 Navigational and meteorological instruments, 38112100

Global navigation and positioning systems (GPS or equivalent), 42000000 Industrial machinery

, 42400000 Lifting and handling equipment and parts, 42413000 Jacks and vehicle hoists,

42415000 Forklift trucks, works trucks, railway-station platforms tractors, 42418000

Lifting, handling, loading or unloading machinery, 42900000

Miscellaneous general and special-purpose machinery, 42990000

Miscellaneous special-purpose machinery, 43000000

Machinery for mining, quarrying, construction equipment, 43200000

Earthmoving and excavating machinery, and associated parts, 43312000

Road-surfacing machinery, 43313000 Snowploughs and snowblowers, 43313100

Snowploughs, 43313200 Snowblowers, 43316000 Cable-laying machinery, 44400000

Miscellaneous fabricated products and related items, 44420000 Goods used in construction,

44421300 Safes, 44421500 Armoured or reinforced doors, 44421600 Safe-deposit lockers,

48450000 Time accounting or human resources software package, 50000000

Repair and maintenance services, 50100000

Repair, maintenance and associated services of vehicles and related equipment, 50111000  
Fleet management, repair and maintenance services, 50112000  
Repair and maintenance services of cars, 50113000  
Repair and maintenance services of buses, 50114000  
Repair and maintenance services of trucks, 50115000  
Repair and maintenance services of motorcycles, 50116000  
Maintenance and repair services related to specific parts of vehicles, 50116500  
Tyre repair services, including fitting and balancing, 50117000  
Vehicle conversion and reconditioning services, 50117100 Motor vehicle conversion services,  
50117300 Reconditioning services of vehicles, 50118000 Automobile emergency road services  
, 63120000 Storage and warehousing services, 66000000 Financial and insurance services,  
66100000 Banking and investment services, 66114000 Financial leasing services, 66500000  
Insurance and pension services, 66514110 Motor vehicle insurance services, 66516100  
Motor vehicle liability insurance services

### **2.1.2. Place of performance**

Country subdivision (NUTS): Trøndelag (NO060)

Country: Norway

### **2.1.3. Value**

Estimated value excluding VAT: 700 000 000,00 NOK

Maximum value of the framework agreement: 700 000 000,00 NOK

### **2.1.4. General information**

Legal basis:

Directive 2014/24/EU

Anskaffelsesforskriften -

### **2.1.6. Grounds for exclusion**

Analogous situation like bankruptcy under national law: Is the supplier in a situation where he has been forced debt arrangement? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Bankruptcy: Is the tenderer in a bankruptcy situation? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Corruption: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a enforceable verdict has been convicted of corruption by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Corruption as defined in Article 3 of the Convention on Combating Corruption, Involving European Communities or European Union Member States (EUT C 195 of 25.6.1997, s. 1), and in Article 2, point 1, in the Council's framework decision 2003/568/RIA of 22 July 2003 on combating corruption in the private sector (EUT L 192 of 31.7.2003, p. 54). This rejection reason also includes corruption as defined in national law for the contracting authority or supplier.

Arrangement with creditors: Is the supplier in a situation where he has been forced debt arrangement? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Participation in a criminal organisation: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted verdict of participation in a criminal organisation by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Participation in a criminal organisation as defined in Article 2 of the Council's framework decision 2008/841/RIA of 24 October 2008 on control of organised crime (EUT L 300 of 11.11.2008, p. 42)

Agreements with other economic operators aimed at distorting competition: Has the tenderer entered into agreement(s) with other tenderers with the intention of turning the competition?

Breaching of obligations in the fields of environmental law: Is the tenderer aware of breaches of environmental provisions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Money laundering or terrorist financing: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of money laundering or financing terrorism by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Money laundering or financing terrorism As defined in Article 1 of the European Parliament and Council Directive 2005/60/EF of 26 October 2005 on preventive measures against the use of the financial system for money laundering and financing terrorism (EUT L 309 of 25.11.2005, p. 15).

Fraud: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted of fraud has been convicted of fraud by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Fraud included in Article 1 of the Convention on protection of the Financial Interests of the European Communities (EFT C 316 of 27.11.1995, p. 48).

Child labour and other forms of trafficking in human beings: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of child labour and other forms of human trafficking by a verdict handed down no more than five years ago, or a rejection period determined directly in the judgement that still applies? Child labour and other forms of human trafficking as defined in Article 2 of the European Parliament and council directive 2011/36/EU of 5. 1 April 2011 on the prevention and control of human trafficking and the protection of its victims and for compensation of the Council's framework decision 2002/629/RIA (EUT L 101 of 15.4.2011, p. 1).

Insolvency: Is the tenderer in an insolvency situation? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Breaching of obligations in the fields of labour law: Is the tenderer aware of breaches of provisions on working conditions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Assets being administered by liquidator: Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Guilty of misrepresentation, withheld information, unable to provide required documents and obtained confidential information of this procedure: Have the tenderer: a) given grossly incorrect information when notifying the information required to verify that there is no basis for rejection, or of the qualification requirements being met, b) failed to provide such information, c) subject to immediately submitting the supporting documents requested by the Contracting Authority, or d) improperly affecting the Contracting Authority's decision process to acquire confidential information that could give this an unlawful advantage in connection with competition, or negligently has given misleading information that can have a significant influence on decisions on rejection, selection or award?

Purely national exclusion grounds: The contracting authority shall state that in Norway there are national rejection reasons. These shall be described in the procurement documents.

Tenderers must respond to whether they are in one or more of the situations described in the national rejection reasons. Will the purely national rejection reasons, as stated in the relevant notice or in the procurement documents, apply?

Conflict of interest due to its participation in the procurement procedure: Are tenderers aware of a conflict of interest as stated in national law, the relevant notice or procurement documents?

Direct or indirect involvement in the preparation of this procurement procedure: Has the tenderer or an entity associated with the supplier advised the contracting authority or in another way been involved in the planning of the competition?

Guilty of grave professional misconduct: Has the tenderer committed serious errors in professional practice? If relevant, see the definitions in national law, the relevant notice or procurement documents.

Early termination, damages or other comparable sanctions: Has the tenderer committed significant breaches of contract in connection with the fulfilment of a previous public contract, a previous contract with a public contracting authority or a previous concession contract, where the breach has led to the cancellation of the contract, compensation or other similar sanctions?

Breaching of obligations in the fields of social law: Is the tenderer aware of breaches of provisions on social conditions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Payment of social security contributions: Have tenderers failed to fulfil all their social security obligations in the country where they are established and in their member state, if this is a different country than what he is established in?

Business activities are suspended: Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Payment of taxes: Has the tenderer not fulfilled his tax and duty obligations in the country in which he is established, and in the contracting authority's member state, if this is a different country than what he is established in?

Terrorist offences or offences linked to terrorist activities: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body, or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of acts of terrorism or criminal acts connected to terrorist activities by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Acts of terrorism or criminal acts relating to terrorist activity as defined in Article 1 and 3 of the Council's framework decision 2002/475/RIA of 13 June 2002 on combating terrorism (EFT L 164, af 22.6.2002, p. 3). This rejection reason also includes incitement to, participation or attempts to commit such actions as included in Article 4 in the mentioned framework decision.

## 5. Lot

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### 5.1. Lot: LOT-0000

Title: Leasing, administration and insurance of vehicles and machines.

Description: Trondheim municipality, hereafter called the Contracting Authority, invites tenderers to an open tender contest for a framework agreement for leasing, administration and insurance of vehicles and machines to the Contracting Authority's units. The procurement comprises: - Leasing of new vehicles and machines, including procurement of leasing offers where the Tenderer does not have relevant vehicles and machines in their portfolio - Vehicle administration, including vehicle related products and services - Motor vehicle insurance, including assistance/rescue services Vehicle related products/services: - Toll scheme - Quick charge - Fuel, car washing and continued products at petrol stations- Service and maintenance - Assistance Options on: - Electronic logbooks - Key cabinets. / system for car sharing - Vehicle washing (not at petrol stations) - Fixtures and equipment - Car parts / spare parts - Tyre hotel and supplementary procurements of tyres - Other relevant lists are not exhaustive

Internal identifier: 2024/27773

#### 5.1.1. Purpose

Main nature of the contract: Supplies

Additional nature of the contract: Services

Main classification (cpv): 34100000 Motor vehicles

Additional classification (cpv): 09000000

Petroleum products, fuel, electricity and other sources of energy, 09132000 Petrol, 09134200

Diesel fuel, 09300000 Electricity, heating, solar and nuclear energy, 16000000

Agricultural machinery, 16600000 Specialist agricultural or forestry machinery, 16700000

Tractors, 16800000 Parts of agricultural and forestry machinery, 34000000

Transport equipment and auxiliary products to transportation, 34110000 Passenger cars,

34111100 Estate cars, 34113000 4-wheel-drive vehicles, 34113100 Jeeps, 34114000

Specialist vehicles, 34114100 Emergency vehicles, 34114400 Minibuses, 34115000

Other passenger cars, 34115200 Motor vehicles for the transport of fewer than 10 persons,

34120000 Motor vehicles for the transport of 10 or more persons, 34130000

Motor vehicles for the transport of goods, 34140000 Heavy-duty motor vehicles, 34142000

Crane and dumper trucks, 34144000 Special-purpose motor vehicles, 34144400

Road-maintenance vehicles, 34144410 Gully emptiers, 34144420 Salt spreaders, 34144430

Road-sweeping vehicles, 34144440 Gritter vehicles, 34144450 Sprinkler vehicles, 34144500

Vehicles for refuse and sewage, 34144520 Sewage tankers, 34144710 Wheeled loaders,

34144900 Electric vehicles, 34220000 Trailers, semi-trailers and mobile containers, 34300000 Parts and accessories for vehicles and their engines, 34350000 Tyres for heavy/light-duty vehicles, 34400000 Motorcycles, bicycles and sidecars, 34900000 Miscellaneous transport equipment and spare parts, 34920000 Road equipment, 34933000 Navigation equipment, 37400000 Sports goods and equipment, 37480000 Machinery or apparatus for leisure equipment, 37481000 Ice maintenance machines, 38100000 Navigational and meteorological instruments, 38112100 Global navigation and positioning systems (GPS or equivalent), 42000000 Industrial machinery , 42400000 Lifting and handling equipment and parts, 42413000 Jacks and vehicle hoists, 42415000 Forklift trucks, works trucks, railway-station platforms tractors, 42418000 Lifting, handling, loading or unloading machinery, 42900000 Miscellaneous general and special-purpose machinery, 42990000 Miscellaneous special-purpose machinery, 43000000 Machinery for mining, quarrying, construction equipment, 43200000 Earthmoving and excavating machinery, and associated parts, 43312000 Road-surfacing machinery, 43313000 Snowploughs and snowblowers, 43313100 Snowploughs, 43313200 Snowblowers, 43316000 Cable-laying machinery, 44400000 Miscellaneous fabricated products and related items, 44420000 Goods used in construction, 44421300 Safes, 44421500 Armoured or reinforced doors, 44421600 Safe-deposit lockers, 48450000 Time accounting or human resources software package, 50000000 Repair and maintenance services, 50100000 Repair, maintenance and associated services of vehicles and related equipment, 50111000 Fleet management, repair and maintenance services, 50112000 Repair and maintenance services of cars, 50113000 Repair and maintenance services of buses, 50114000 Repair and maintenance services of trucks, 50115000 Repair and maintenance services of motorcycles, 50116000 Maintenance and repair services related to specific parts of vehicles, 50116500 Tyre repair services, including fitting and balancing, 50117000 Vehicle conversion and reconditioning services, 50117100 Motor vehicle conversion services, 50117300 Reconditioning services of vehicles, 50118000 Automobile emergency road services , 63120000 Storage and warehousing services, 66000000 Financial and insurance services, 66100000 Banking and investment services, 66114000 Financial leasing services, 66500000 Insurance and pension services, 66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services

Options:  
Description of the options: Option on: - Electronic logbook - Key cabinet/system for car sharing. - Vehicle washing (not at petrol stations) - Fixtures and equipment - Car parts/spare parts - Tyre hotel and tyre supplementary procurements - Other relevant

### 5.1.2. Place of performance

Country subdivision (NUTS): Trøndelag (NO060)

Country: Norway

### 5.1.3. Estimated duration

Start date: 31/03/2025

Duration end date: 31/03/2027

#### **5.1.4. Renewal**

Maximum renewals: 2

The buyer reserves the right for additional purchases from the contractor, as described here:  
Option for an extension for a further 1+1 year on verbatim terms.

#### **5.1.5. Value**

Estimated value excluding VAT: 700 000 000,00 NOK

Maximum value of the framework agreement: 700 000 000,00 NOK

#### **5.1.6. General information**

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

This procurement is also suitable for small and medium-sized enterprises (SMEs)

Information about previous notices:

Identifier of the previous notice: 575860-2024

Identifier of the part of the previous notice: PAR-0000

#### **5.1.7. Strategic procurement**

Aim of strategic procurement: Reduction of environmental impacts

Aim of strategic procurement: Innovative purchase

Approach to reducing environmental impacts: Climate change mitigation

Green Procurement Criteria: National Green Public Procurement criteria

Innovative objective: The procured works, supplies, or services entail process innovation

Innovative objective: The procured works, supplies, or services entail product innovation

The procurement falls within the scope of the European Parliament and Council 2009/33/EC  
(Clean Vehicles Directive – CVD)

The CVD legal basis to establish which category of procurement procedure applies: Vehicle  
purchase, lease or rent

#### **5.1.9. Selection criteria**

Criterion:

Type: Economic and financial standing

Name: 'Total' annual turnover

Description: The tenderer's ("total") annual turnover for the number of financial years  
requested in the tender notice or in the procurement documents is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Average annual turnover

Description: The tenderer's average annual turnover for the number of years requested in the  
notice or in the procurement documents is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: "Specific annual turnover"

Description: Are the tenderer's ("specific") annual turnover within the area that the contract applies to and specified in the notice or in the procurement documents for the number of accounting years requested is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Average set-up

Description: Is the tenderer's average annual turnover within the area requested by the contract and specified in the notice or in the procurement documents for the number of financial years requested:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: The tenderer's establishment date

Description: If the information about the turnover (combined or specific) is not available for the entire requested period, please state the date the company was established, or the tenderers started their business:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Financial key figures

Description: For financial key figures stated in the notice or in the procurement documents, the tenderer declares that the actual value(s) of the requested key figures are as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Liability insurance

Description: The insured amount in the tenderer's liability insurance is the following:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Other economic and financial requirements

Description: Regarding any other economic and financial requirements that have been stated in the notice or in the procurement documents, the tenderer declares that: Minimum qualification requirements Requirement: The tenderer shall have sufficient economic and financial capacity to carry out the assignment - the tenderer shall be credit worthy. Credit worthy with security is not accepted. A/N is sufficient for newly established tenderers.

Documentation requirement: • Credit rating of the tenderer, not older than 6 months calculated from the deadline for receipt of tenders. The assessment shall be based on the last known fiscal figures with an indication of how the credit rating has evolved during the past three years. The result of the credit rating must be given as a graded value (letters or numbers) on a defined scale. Newly established tenderers must document the financial capacity to fulfil the assignment by other documentation, such as accounting figures and a bank guarantee.

Use of this criterion: Used

Criterion:

Type: Other

Name: Certificates issued by independent bodies for quality assurance standards.

Description: Can tenderers submit certificates issued by independent bodies that document that the tenderer fulfils the stated quality assurance standards, including universal design requirements?

Use of this criterion: Not used

Criterion:

Type: Other

Name: Certificates issued by independent bodies for environmental management standards.

Description: Is the tenderer able to submit certificates issued by independent bodies as documentation that the tenderer fulfils the stated environmental management systems or standards?

Use of this criterion: Not used

Criterion:

Type: Suitability to pursue the professional activity

Name: Registered in a trade register

Description: Tenderers are registered in a professional register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex.

Use of this criterion: Not used

Criterion:

Type: Suitability to pursue the professional activity

Name: Registered in a trade register or company register.

Description: Tenderers are registered in a company register or a trade register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex. Minimum qualification requirements Requirement: The tenderer shall be a legally established company. Documented by a Company Registration Certificate or equivalent.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Only for public goods deliveries

Description: Only for public goods deliveries: In the reference period, the tenderer has carried out the following important deliveries of the requested type, or the following important services of the requested type. The contracting authority can require up to three years experience and allow experience from the previous three years to be taken into consideration. Minimum qualification requirements Requirement: Tenderers shall have experience from similar contracts. Newly established tenderers are sufficient to have experience from similar assignments for the offered key personnel. Documentation requirement: An overview of the most important goods deliveries or services that the tenderer has carried out in the last three years, together with information on the contract's value, date of delivery or execution and the name of the recipient.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Technical personnel or technical units

Description: Tenderers can use the following technical personnel or technical units , particularly those who are responsible for quality control: For technical personnel or technical units that do not directly belong to the tenderer's business, but if the capacity the tenderer will use, cf. part II, section C, separate ESPD forms shall be supplemented.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Technical facilities and quality assurance measures

Description: The tenderer utilises the following technical facilities and quality assurance measures and the tenderer's survey and research facility is as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Investigation and research facilities

Description: The tenderer's survey and research facilities are as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Management and tracing of the supply chain

Description: The tenderer will be able to use the following management of the supply chain and tracing systems for the execution of the contract:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Control Permission

Description: For goods or services that are complicated, or that in exceptional cases shall be used for a particular purpose: Will the tenderer allow checks of the tenderer's production capacity or technical capacity and, where necessary, of the survey and research facilities that the tenderer has at its disposal and of quality control measures? The inspections shall be undertaken by the contracting authority or the contracting authority can leave it to a competent public body in the country where the tenderer is established.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Education and professional qualifications

Description: The following education and professional qualifications are possessed by the tenderer and/or (depending on the requirements set in the notice or in the procurement documents) of the leading employees:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Environmental management measures

Description: Tenderers can employ the following environmental management measures in connection with the execution of the contract: Minimum qualification requirements

Requirement: Tenderers shall have a system and routines for reducing the most important environmental impact from their activities and shall use environmental management measures throughout the contract period. Therefore it is a requirement that the company has an environmental management system, such as Miljøfyrtårn, EMAS, ISO 14001 or equivalent. If the entire company is environmentally labelled with a type 1 environmental label, such as the Swan Ecolabel or equivalent, this is also approved. Documentation: Tenderers shall complete the attached Environmental Self-Declaration, as well as enclose a certificate of environmental management system.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Number of employees in the management

Description: The tenderer's number of employees in the management during the last three years was as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Average workforce

Description: The tenderer's average annual workforce in the last three years has been as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Tools, materials and technical equipment.

Description: Tenderers can use the following tools, material and technical equipment to carry out the contract:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Portion of the contract to sub-suppliers.

Description: The tenderer is considering to outsource the following part (as a percentage) of the contract to sub-suppliers. Note that if the tenderer has decided to outsource a part of the contract to sub-suppliers and will use the sub-suppliers' capacity to carry out this part, a special ESPD will be supplemented for such sub-suppliers, see part II, section C, above.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Procurement of goods: Requested samples, descriptions or photographs that do not need to be accompanied by certificates that they are genuine.

Description: Procurement of goods: The tenderer presents supplies that shall be delivered, requested samples, descriptions or photographs, which do not need to be accompanied by certificates that they are genuine.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Procurement of goods: Requested samples, descriptions or photographs with certificates.

Description: When procurement of goods: If requested, the tenderer further declares that they will deliver the requested certificates that they are genuine.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: When procuring goods: Certificates issued by official bodies for quality control

Description: Can tenderers submit the requested certificates issued by official bodies for quality control, and who can confirm that the goods, which are clearly identified by reference to technical specifications or standards, as determined in the notice or in the procurement documents, are in accordance with these?

Use of this criterion: Not used

#### **5.1.10. Award criteria**

Criterion:

Type: Price

Name: Price case

Description: Tenderers shall fill in the prices for the products/services requested below in Annex 1 - Tender Form. The prices shall be stated in NOK excluding VAT. The contracting authority will not accept any fees, in the form of invoice fees, environmental fees, administration fees etc. All duties or fees shall be taken into account and calculated in the tender price. The price case will then be entered in the price field in this criteria in the Mercell portal. 1) Tender offers on leasing of vehicles. Tenders for leasing vehicles are stated in sheet 2 - Leasing. Assumptions: The minimum requirements shall be fulfilled, cf. the requirements given in the Operational leasing agreement. Leasing period: The tenderer shall suggest a leasing period itself based on the lowest total cost for the Contracting Authority. The vehicles in the price case shall be delivered for a minimum of 12 months after the tender deadline. 2) Price of valuations Stated in sheet 2 - Leasing. Cf. requirement 2.17. The price is the fixed first contract year and will then be adjusted in accordance with the contract point 14.2. 3) Car Administration Price The monthly price for vehicle administration with and without a loan vehicle is stated in sheet 1 - Price case, cf. requirement 3.1 and 3.11. The prices shall cover all of the requested services under vehicle administration, for which separate prices are not given. In addition a monthly price shall be given for fuel cards that do not belong to vehicles that have vehicle administration, cf. requirement 3.9. The prices are fixed during the first contract year and are then adjusted in accordance with point 14.2 in the contract. 4) Price collecting and bringing service Prices for the collecting and bringing service are stated in sheet 1 Price case, cf. requirement 3.11. The prices are fixed during the first contract year and are then adjusted in accordance with point 14.2 in the contract. 5) Price

insurance The prices for insurance and assistance are stated in sheet 3 - insurance, cf. requirement 4.4. The prices shall be fixed during the first contract year. The price for insurance will then be adjusted in accordance with point 14.1 in the contract, cf. point 3.3. The price for assistance is adjusted according to point 14.2 in the contract. The pricecase will then be entered in the price field in this criteria in the Mercell portal.

Weight (percentage, exact): 40

Criterion:

Type: Quality

Name: Ensure good prices

Description: Tenderers shall, in annex 1 - Tender Form, sheet 2 - Leasing, describe how the tenderer shall work in the contract period in order to ensure good prices for the procurement of vehicles. For example: tenderers guarantee a fixed discount on guiding vehicle prices on OFV. tenderers guarantee tenderers have a separate resource to monitor the market and look for the most optimal prices for the contracting authority's needs. other relevant The responses that the Contracting Authority has, in accordance with a judgemental overall assessment, are assessed as the most favourable for the contracting authority's needs getting the highest score.

Weight (percentage, exact): 15

Criterion:

Type: Cost

Name: Interest margin

Description: Tenderers shall, in annex 1 - Tender Form, sheet 2 Leasing state the interest margin offered to the Contracting Authority, cf. requirement 2.9. The offer with the lowest interest margin will get a maximum score, whilst a score will be given that reflects relative differences for other tenders.

Weight (percentage, exact): 15

Criterion:

Type: Quality

Name: VAT management

Description: Tenderers shall, in annex 1 - Tender Form, sheet 2 - Leasing state how VAT will be handled for different contract lengths, including premature liquidation in accordance with requirement 2.15. The contracting authority will conduct a judgemental overall assessment of the tender price regulation model. The model that is considered most favourable for the Contracting Authority will get a maximum score.

Weight (percentage, exact): 5

Criterion:

Type: Quality

Name: Price regulation model insurance

Description: Tenderers shall, in annex 1 - Tender form, sheet 3 - Insurance, describe the offered model for price regulation, cf. requirement 4.4. The contracting authority will conduct a judgemental overall assessment of the tender price regulation model. The model that is considered most favourable for the Contracting Authority will get a maximum score.

Weight (percentage, exact): 5

Criterion:

Type: Quality

Name: Miscellaneous follow-up

Description: Contact persons No response 25.0% Yes Tenderers shall state the name, competence and experience of the offered contract manager and gender neutral preferred 1-3, cf. requirement 1.4. Control apparatus No response 25.0% Yes tenderers shall account for their control apparatus and its routines for vehicle technical cost processing, as well as its vehicle fee and vehicle economic expertise, cf. requirement 3.3. WEB Based reporting tool No response 35.0% Yes Tenderers shall describe their web based reporting tool with text and images, including a system for searching for invoices and roadmaps for development over the next 2 years, cf. requirement 3.5. Punch-out solution No response 15.0% Yes Tenderers shall describe how the tenderer will work to develop a punch-out system for ordering new leasing contracts.

Weight (percentage, exact): 10

Criterion:

Type: Quality

Name: Charging and discounting gas stations

Description: Tenderers shall, in annex 1 - Tender form, sheet 4 - Charging and discounts for petrol stations fast charging and gas station chains the Contracting Authority can use and what prices/discounts are offered, cf. requirements 3.9 and 3.10. The prices shall be fixed during the first contract year and then adjusted according to point 14.4 in the contract. The discounts shall be fixed during the entire contract period, cf. the contract's point 14.3. Both the number of chains, prices and the size of discounts, as well as charging speed and the number of charging stations will be assessed. The quick charging system will be weighted more than the fuel system. The contracting authority will carry out a judgemental overall assessment of the offered system. The system that best meets the contracting authority's needs will get a maximum score and the other tenders will get a score that reflects relevant differences from the best tender.

Weight (percentage, exact): 3

Criterion:

Type: Quality

Name: Scheme for service and maintenance.

Description: Tenderers shall, in annex 1 - Tender Form, sheet 5 - Service and maintenance state the offered system, including prices and terms, cf. requirement 3.11. The prices shall be fixed during the first contract year and then adjusted according to point 14.2 in the contract. The discounts shall be fixed during the entire contract period, cf. the contract's point 14.3. The contracting authority will carry out a judgemental overall assessment of the offered system. The system that best meets the contracting authority's needs will get a maximum score and the other tenders will get a score that reflects relevant differences from the best tender.

Weight (percentage, exact): 5

Criterion:

Type: Quality

Name: Options

Description: Tenderers shall, in annex 1 - Tender Form, sheet 6 - Options, describe the offered systems and state the prices and terms, cf. point 3.16. The prices will be regulated in accordance with point 14.4 in the contract. The contracting authority will carry out a judgemental overall assessment of the offered system. The system that best meets the

contracting authority's needs will get a maximum score and the other tenders will get a score that reflects relevant differences from the best tender.

Weight (percentage, exact): 2

#### **5.1.11. Procurement documents**

Languages in which the procurement documents are officially available: Norwegian

Deadline for requesting additional information: 04/12/2024 11:00:00 (UTC)

Address of the procurement documents: <https://permalink.mercell.com/238652246.aspx>

Ad hoc communication channel:

Name: Bruk av Mercell KGV. Ta kontakt med Mercell support for veiledning.

URL: <https://info.mercell.com/nb-no>

#### **5.1.12. Terms of procurement**

Terms of submission:

Electronic submission: Required

Address for submission: <https://permalink.mercell.com/238652246.aspx>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 11/12/2024 11:00:00 (UTC)

Deadline until which the tender must remain valid: 3 Months

Information that can be supplemented after the submission deadline:

At the discretion of the buyer, some missing tenderer-related documents may be submitted later.

Additional information: Concrete assessment will be made in each case.

Information about public opening:

Opening date: 11/12/2024 11:00:00 (UTC)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### **5.1.15. Techniques**

Framework agreement: Framework agreement, without reopening of competition

Maximum number of participants: 1

Information about the dynamic purchasing system: No dynamic purchase system

#### **5.1.16. Further information, mediation and review**

Review organisation: Trøndelag tingrett

Organisation providing information concerning the general regulatory framework for taxes applicable in the place where the contract is to be performed: Trøndelag tingrett

Organisation providing additional information about the procurement procedure: Trondheim kommune

Organisation providing offline access to the procurement documents: Trondheim kommune

Organisation receiving requests to participate: Trondheim kommune

## 8. Organisations

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### 8.1. ORG-0001

Official name: Trondheim kommune

Registration number: 942110464

Postal address: Erling Skakkes gate 14

Town: TRONDHEIM

Postcode: 7004

Country subdivision (NUTS): Trøndelag (NO060)

Country: Norway

Contact point: Kåre Sagmo-Søvde

Email: [kare.sagmosovde@trondheim.kommune.no](mailto:kare.sagmosovde@trondheim.kommune.no)

Telephone: +47 72540000

Internet address: <https://www.trondheim.kommune.no>

#### **Roles of this organisation:**

Buyer

Group leader

Organisation providing additional information about the procurement procedure

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

### 8.1. ORG-0002

Official name: Bakklandet Menighets Omsorgsenter

Registration number: 970161414

Town: TRONDHEIM

Country: Norway

Email: [bakklandet-omss.postmottak@trondheim.kommune.no](mailto:bakklandet-omss.postmottak@trondheim.kommune.no)

Telephone: 72544500

#### **Roles of this organisation:**

Buyer

### 8.1. ORG-0003

Official name: Trondhjems Hospital

Registration number: 938658374

Town: TRONDHEIM

Country: Norway

Email: [trondhjems-hosp.postmottak@trondheim.kommune.no](mailto:trondhjems-hosp.postmottak@trondheim.kommune.no)

Telephone: 72544200

#### **Roles of this organisation:**

Buyer

### 8.1. ORG-0004

Official name: Kystad helse- og velferdssenter

Registration number: 875383922

Town: TRONDHEIM

Country: Norway

Email: [kystad-helse.postmottak@trondheim.kommune.no](mailto:kystad-helse.postmottak@trondheim.kommune.no)

Telephone: 72545520

**Roles of this organisation:**

Buyer

**8.1. ORG-0005**

Official name: Trøndelag tingrett

Registration number: 926722794

Town: Trondheim

Country: Norway

Email: [trondelag.tingrett@domstol.no](mailto:trondelag.tingrett@domstol.no)

Telephone: 73542400

**Roles of this organisation:**

Review organisation

Organisation providing information concerning the general regulatory framework for taxes applicable in the place where the contract is to be performed

11. Notice information

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**11.1. Notice information**

Notice identifier/version: 5c0f8465-7597-4dc8-be81-4e23c0ae65c6 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 08/11/2024 12:26:55 (UTC)

Notice dispatch date (eSender): 08/11/2024 13:21:11 (UTC)

Languages in which this notice is officially available: English

**11.2. Publication information**

Notice publication number: 685996-2024

OJ S issue number: 219/2024

Publication date: 11/11/2024