

Norway-Nodeland: Travel agency and similar services
OJ S 218/2023 13/11/2023
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: KRISTIANSAND KOMMUNE
National registration number: 820852982
Postal address: Postboks 4
Town: NODELAND
NUTS code: NO Norge
Postal code: 4685
Country: Norway
Contact person: Martin Nygren Lohne
E-mail: martin.nygren.lohne@kristiansand.kommune.no
Internet address(es):
Main address: <https://permalink.mercell.com/199236376.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Travel agency services
Reference number: 2023017772

II.1.2. Main CPV code

63510000 Travel agency and similar services

II.1.3. Type of contract

Services

II.1.4. Short description

The contracting authority invites tenderers to submit tender offers for travel agency services. The service must include ordering of plane tickets, hotels, rental vehicles, trains and consultancy services when employees travel individually and in groups on official journeys. Other relevant related services are also included in the procurement.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 2 400 000,00 NOK

II.2. Description

II.2.3. Place of performance

NUTS code: NO092 Agder

II.2.4. Description of the procurement

The contracting authority would like to enter into a framework agreement that will ensure that the contracting authority makes the most rational and economical travel-related purchases at all times. We want professional and cost-effective travel agency services that facilitate a good electronic booking system. Manual bookings and consultancy are related to more complicated journeys and group travel. Even if consultancy is provided over the phone, we would like to refer to an electronic ordering system where possible.

We would like consultancy regarding benefit programmes that the contracting authority should join in order to achieve accrual and withdrawals related to business travel. They must not be linked to the employee's profile.

The contracting authority must be able to choose freely among airlines, hotel chains, rental vehicles, etc. Where the contracting authority has entered into separate agreements, and where preferable for the contracting authority, these will be handled in the offered web-based online booking system. This applies to both current and future contracts.

In some cases, the contracting authority has booked flights directly through online web-based booking systems with airlines. This will also be relevant going forward.

Kristiansand municipality plans to join the Norwegian Public Procurement Centre's joint agreement for air travel if this becomes possible. To use the agreement, it is mandatory to book through a travel agent. Tenderers must have the flexibility and routines to adapt to this agreement. For more information about the joint agreement, see the following link:

<https://anskaffelser.no/avtaler/fellesavtale-flyreiser>. Other contracting authorities mentioned in the tender documentation, point 1.1, is not covered by the joint agreement for air travel.

The contracting authority notes that there are separate agreements for courses, conferences and hotel accommodation within Agder county, caravan transport services and taxis. These agreements have their own booking routines and will not be included as part of the offered travel agency service. Further information on any applicable agreements will be provided to the selected tenderer.

In areas where the contracting authority does not have its own agreements, it is natural to utilise the ministry's agreements.

The procurement comprises only official travel, and must not be used in connection with employee leisure travel. It is not possible to attach a benefit card to the employee's profile to earn points. Any benefit card must be connected to the individual municipality/company. See the tender documentation and annexes for further information.

II.2.5. Award criteria

Quality criterion - Name: Ordering system. / Weighting: 35%

Quality criterion - Name: Service and follow-up / Weighting: 25%

Price - Weighting: 40%

II.2.11. Information about options

Options: yes

Description of options:

Option for an extension for one year + one year.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2023/S 125-398347](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Title:

Travel agency services

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

01/10/2023

V.2.2. Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Berg Hansen Reisebureau Agder AS

Postal address: Rådhusgata 3

Town: KRISTIANSAND S

NUTS code: NO092 Agder

Postal code: 4610

Country: Norway
E-mail: kristiansand@berg-hansen.no
Telephone: +47 38122000
Fax: +47 38122001
The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Total value of the contract/lot: 2 400 000,00 NOK

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Agder tingrett
Town: Kristiansand
Country: Norway

VI.5. Date of dispatch of this notice

08/11/2023