

**Netherlands-Rotterdam: Supporting and auxiliary transport services; travel agencies services**

OJ S 243/2022 16/12/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Stichting Hogeschool Rotterdam

National registration number: 10674506

Postal address: Blaak 555

Town: Rotterdam

NUTS code: NL Nederland

Postal code: 3011 GB

Country: Netherlands

Contact person: Maria van der Bruggen

E-mail: [inkoop@hr.nl](mailto:inkoop@hr.nl)

Telephone: +31 107944153

**Internet address(es):**Main address: <http://www.hogeschoolrotterdam.nl>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/282614/details>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/282614/details>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Reisagent Studentreizen

Reference number: 2022/082/OEO

**II.1.2. Main CPV code**

63000000 Supporting and auxiliary transport services; travel agencies services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

De Dienstverlening t.a.v. de Reisagent ziet toe op Studentreizen. De van de Reisagent gevraagde Dienstverlening betreft alle activiteiten met betrekking tot informatievoorziening /reservering/wijziging en annuleren van reis- en verblijfsfaciliteiten inclusief de financiële afhandeling en het beschikbaar stellen van managementinformatie en het ontzorgen van HR en accountmanagement.

Binnen Hogeschool Rotterdam worden jaarlijks circa 250 Studiereizen georganiseerd met een geschatte waarde van € 2 mln. Hogeschool Rotterdam zal een Raamovereenkomst aangaan voor een initiële looptijd van vier (4) jaar, ingaande per 1 juni 2023 en eindigend op 31 mei 2027. De Raamovereenkomst kan daarna maximaal tweemaal verlengd worden met maximaal twaalf (12) maanden.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

63700000 Support services for land, water and air transport, 63500000 Travel agency, tour operator and tourist assistance services

#### **II.2.3. Place of performance**

NUTS code: NL Nederland

Main site or place of performance: Rotterdam

#### **II.2.4. Description of the procurement**

+/-2 mln op jaarbasis

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit 1 Implementatie (150 punten) / Weighting: 11

Quality criterion - Name: Kwaliteit 2 Eigen loket (a) en Aanvraagomgeving (b) (50 punten) / Weighting: 4

Quality criterion - Name: Kwaliteit 3 Kostenbeheersing (100 punten) / Weighting: 7

Quality criterion - Name: Kwaliteit 4 Kwaliteitsborging en dienstverlening (200 punten) / Weighting: 14

Quality criterion - Name: Kwaliteit 5 Veiligheid (100 punten) / Weighting: 7

Quality criterion - Name: Kwaliteit 6 Duurzaamheid (100 punten) / Weighting: 7

Price - Weighting: 50

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Hogeschool Rotterdam wil de optie hebben om de Raamovereenkomst tweemaal te verlengen met maximaal twaalf (12) maanden.

#### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Geen opties

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Uitsluitingsgronden en Geschiktheidseisen (BD art. 4),
- Financiële en economische draagkracht (BD 4.1.2),
- Technische bekwaamheid (referenties) (BD art. 4.1.3c),
- Programma van Eisen (BD art. 5)

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Hogeschool Rotterdam wil vervolgens de optie hebben om de Raamovereenkomst daarna maximaal tweemaal te verlengen met maximaal twaalf (12) maanden.

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 03/03/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 90 (from the date stated for receipt of tender)

#### **IV.2.7.**

## Conditions for opening of tenders

Date: 03/03/2023 Local time: 12:00

### Section VI: Complementary information

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#### VI.1. Information about recurrence

This is a recurrent procurement: no

#### VI.3. Additional information

#### VI.4. Procedures for review

##### VI.4.1. Review body

Official name: Rechtbank

Town: Den Haag

Country: Netherlands

E-mail: [inkoop@hr.nl](mailto:inkoop@hr.nl)

Internet address: <https://www.rechtspraak.nl/>

#### VI.5. Date of dispatch of this notice

13/12/2022