

Belgium-Brussels: Research consultancy services

OJ S 243/2022 16/12/2022

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Conference of European Directors of Roads

National registration number: 0664.878.382

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1040

Country: Belgium

E-mail: information@cedr.eu**Internet address(es):**Main address: www.cedr.eu**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.cedr.eu/news-data/3738/Call-for-Tenders-n-Technical-support-for-CEDR-WG-Connectivity-Automation-and-Data>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: AISBL

I.5. Main activity

Other activity: Road infrastructure

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Technical Support for WG Connectivity, Automation and Data (CAD)

Reference number: CAD 2023

II.1.2. Main CPV code

73210000 Research consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

WG Connectivity, Automation and Data (CAD) focuses on preparing road authorities for future developments and the impact of technology. Over twenty road authorities are active in this

working group. CEDR wishes to receive proposals from interested consultants and entities interested to provide technical assistance to CEDR for 2023. The Contractor will work under the responsibility of CEDR's CAD Working Group to provide guidance for the Executive Board.

II.1.5. Estimated total value

Value excluding VAT: 50 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

II.2.4. Description of the procurement

Technical and secretarial support to the group for the coming year. The following tasks will be required from the WG support:

- Plan and prepare the agenda for 3 meetings per year (two day plenary meetings) and
- organize logistics (meeting location, liaison with stakeholders etc).
- Draft minutes and technical documents from the plenary meetings
- Prepare documentation and participate in the two-weekly co-chair teleconference
- Manage and archive the group document stream on the CEDR website
- Drafting briefing documents for the CEDR community on CAD issues
- Manage group communications and support the CEDR Secretariat in external relations on CAD issues.
- Liaise with other CEDR working groups and projects on CAD issues (eg CEDR EULEG on EU legislative developments, WG Decarbonisation, WG Safety etc)
- Support the organisation of workshops for CEDR members and others including at the ITS Europe Congress in Lisbon and a 'Foresight Session' on CAD at the 2023 PIARC World Road Congress in Prague,
- Support the co-chairs and other designated delegates in their task, including but not limited to preparation of presentations and correspondence.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract may be extended for a further twelve (12) months based on the tendered conditions

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/01/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/01/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conference of European Directors of Roads

Town: Brussels

Country: Belgium

VI.5. Date of dispatch of this notice

13/12/2022