

**Netherlands-Bilthoven: Administrative development project services**

OJ S 244/2022 19/12/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente De Bilt

National registration number: 21884631

Postal address: Soestdijkseweg Zuid 173

Town: BILTHOVEN

NUTS code: NL Nederland

Postal code: 3721AB

Country: Netherlands

Contact person: Henk Nap

E-mail: [inkoop@debilt.nl](mailto:inkoop@debilt.nl)

Telephone: +31 302289411

Fax: +31 302289457

**Internet address(es):**Main address: <http://www.debilt.nl>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/282735/details>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/282735/details>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Plan economische dienstverlening

Reference number: INK/DEBILT/520853

**II.1.2. Main CPV code**

75112100 Administrative development project services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

In gemeente De Bilt werken met name de teams Grondzaken & Vastgoed en Projecten Fysieke Leefomgeving aan locatie- en gebiedsontwikkelingen, grond- en vastgoedtransacties en grond- en vastgoedbeheer. Team Planning & Control heeft de zorg voor de financiële beheersing en de vertaling en verantwoording in de begroting en jaarrekening. De gemeente heeft geen planeconoom binnen haar eigen formatie. Er is daarom binnen deze teams behoefte aan ondersteuning en advies voor de uitvoering van plan economische diensten.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.3. Place of performance**

NUTS code: NL Nederland

Main site or place of performance: De Bilt

### **II.2.4. Description of the procurement**

Dienstverlening op basis van raming zoals opgenomen in aanbestedingsleidraad

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit / Weighting: 70

Price - Weighting: 30

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

twee maal één jaar verlenging

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Verlenging van de oorspronkelijke overeenkomst die voor twee jaar wordt afgesloten

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

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### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- Uniform Europees Aanbestedingsdocument

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/01/2023 Local time: 10:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/01/2023 Local time: 10:01

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Rechtbank Midden Nederland

Postal address: Postbus 16005

Town: Utrecht

Postal code: 3500 DA

Country: Netherlands

E-mail: [Klachtencoordinator.RB-MNL@rechtspraak.nl](mailto:Klachtencoordinator.RB-MNL@rechtspraak.nl)

Telephone: +31 302233000

Internet address: <http://www.rechtspraak.nl>

### **VI.5.**

**Date of dispatch of this notice**

14/12/2022