

**Spain-San Cristóbal de La Laguna: Filing services**

OJ S 244/2022 19/12/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Junta de Gobierno del Ayuntamiento de San Cristóbal de La Laguna

National registration number: P3802300H

Postal address: Obispo Rey Redondo, 1

Town: San Cristóbal de La Laguna

NUTS code: ES70 Canarias

Postal code: 38201

Country: Spain

Contact person: Junta de Gobierno del Ayuntamiento de San Cristóbal de La Laguna

E-mail: [contratacion@lalaguna.es](mailto:contratacion@lalaguna.es)**Internet address(es):**Main address: <http://www.aytolalaguna.com>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=of1WTy1MgZoQK2TEfXGy%2BA%3D%3D>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=uaxyoCduVQuf4aBO%2BvQIQ%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=uaxyoCduVQuf4aBO%2BvQIQ%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=of1WTy1MgZoQK2TEfXGy%2BA%3D%3D>**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Servicio de traslado, custodia y consulta de documentación administrativa del archivo municipal del Ayuntamiento de San Cristóbal de La Laguna.

Reference number: 2021066978

**II.1.2. Main CPV code**

79560000 Filing services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de traslado, custodia y consulta de documentación administrativa del archivo municipal del Ayuntamiento de San Cristóbal de La Laguna.

**II.1.5. Estimated total value**

Value excluding VAT: 367 857,99 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: ES709 Tenerife

**II.2.4. Description of the procurement**

Servicio de traslado, custodia y consulta de documentación administrativa del archivo municipal del Ayuntamiento de San Cristóbal de La Laguna.

**II.2.5. Award criteria**

Criteria below

Cost criterion - Name: 2.- Reducción del plazo de traslado inicial de documentación. Detalle en la cláusula 9.4 del PCAP. / Weighting: 15

Cost criterion - Name: 1.- Menor precio. Detalle en la cláusula 9.4 del PCAP. / Weighting: 85

**II.2.6. Estimated value**

Value excluding VAT: 367 857,99 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Hasta un máximo de tres (3) años.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Capacidad de obrar

No prohibición para contratar

Cumplimiento con las obligaciones con la Seguridad Social

Cumplimiento con las obligaciones tributarias

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Cifra anual de negocio

Minimum level(s) of standards possibly required:

Umbral: 68121.85

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Trabajos realizados

Minimum level(s) of standards possibly required:

Umbral: 47685.3

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

Consideraciones de tipo medioambiental. Descripción: Cláusula 21 9 del PCAP

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 16/01/2023 Local time: 13:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/01/2023 Local time: 09:30

Place:

Excmo. Ayuntamiento de San Cristóbal de La Laguna

Datos de Dirección:

Calle: Obispo Rey Redondo nº 1

CP: 38201  
Población: San Cristóbal de La Laguna  
País: España

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Ayuntamiento de San Cristóbal de La Laguna o Tribunal Administrativo de Contratos Públicos de la Comunidad Autónoma Canaria

Postal address: San Agustín, nº 38

Town: San Cristóbal de La Laguna

Postal code: 38201

Country: Spain

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Ayuntamiento de San Cristóbal de La Laguna o Tribunal Administrativo de Contratos Públicos de la Comunidad Autónoma Canaria.

Postal address: San Agustín, nº 38

Town: San Cristóbal de La Laguna

Postal code: 38201

Country: Spain

### **VI.5. Date of dispatch of this notice**

14/12/2022