Portugal-Santarém: Travel management services
OJ S 229/2023 28/11/2023
Contract notice
Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Instituto Politécnico de Santarém
National registration number: 501403906
Postal address: Complexo Andaluz, Apartado 279
Town: Santarém
NUTS code: PT18 Alentejo
Postal code: 2001-904
Country: Portugal
Contact person: António Marques
E-mail: geral@ipsantarem.pt
Telephone: +351 243309520
Fax: +351 243309539
Internet address(es):
Main address: WWW.ipsantarem.pt

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: WWW.ipsantarem.pt
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: WWW.ipsantarem.pt
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Prestação de serviços de viagens, transportes aéreos, aluguer de viaturas e alojamento para o IPSantarem
Reference number: 100/CPI/2023

II.1.2. Main CPV code

63516000 Travel management services

II.1.3.

Type of contract
Services

II.1.4. Short description
Prestação de serviços de viagens, transportes aéreos, aluguer de viaturas e alojamento para o IPSantarem

II.1.5. Estimated total value
Value excluding VAT: 210 000,00 EUR

II.1.6. Information about lots
This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance
NUTS code: PT18 Alentejo
Main site or place of performance: Santarém

II.2.4. Description of the procurement
Prestação de serviços de viagens, transportes aéreos, aluguer de viaturas e alojamento para o IPSantarem

II.2.5. Award criteria
Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value
Value excluding VAT: 210 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system
Duration in months: 24
This contract is subject to renewal: no

II.2.10. Information about variants
Variants will be accepted: no

II.2.11. Information about options
Options: no

II.2.13. Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers
List and brief description of conditions:
Conforme ponto 21. DOCUMENTOS DE HABILITAÇÃO do Programa

III.1.2. Economic and financial standing
Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability
Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure
Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)
The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate
Date: 28/12/2023 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
Portuguese

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 31/03/2024

IV.2.7. Conditions for opening of tenders
Date: 29/12/2023 Local time: 09:00
Place:
Santarém

Section VI: Complementary information

VI.1. Information about recurrence
This is a recurrent procurement: no

VI.2. Information about electronic workflows
Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body
Official name: Politécnico de Santarém
Postal address: Apartado 279
Town: Santarém
Postal code: 2001-904
Country: Portugal

E-mail: aprovisionamento@ipsantarem.pt
Telephone: +351 243309520
Fax: +351 243309539
Internet address: WWW.ipsantarem.pt

VI.5. Date of dispatch of this notice
23/11/2023