

**Norway-Oslo: Printers and plotters**

**OJ S 249/2022 27/12/2022**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Oslo kommune v/ Utviklings- og kompetanseetaten

National registration number: 971 183 675

Postal address: Grensesvingen 6

Town: Oslo

NUTS code: NO081 Oslo

Postal code: 0663

Country: Norway

Contact person: Kathinka Bull-Lønskog

E-mail: [kathinka.lonskog@uke.oslo.kommune.no](mailto:kathinka.lonskog@uke.oslo.kommune.no)

Telephone: +47 21802180

**Internet address(es):**

Main address: <https://www.oslo.kommune.no>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/264775>

**I.1. Name and addresses**

Official name: Oslo Produksjon & Tjenester AS

National registration number: 961528135

Town: Oslo

NUTS code: NO081 Oslo

Country: Norway

E-mail: [kathinka.lonskog@uke.oslo.kommune.no](mailto:kathinka.lonskog@uke.oslo.kommune.no)

**Internet address(es):**

Main address: <https://opt.no/>

**I.1. Name and addresses**

Official name: OsloKollega Gruppen AS

National registration number: 921529058

Town: Oslo

NUTS code: NO081 Oslo

Country: Norway

E-mail: [kathinka.lonskog@uke.oslo.kommune.no](mailto:kathinka.lonskog@uke.oslo.kommune.no)

**Internet address(es):**

Main address: <https://oslokollega.no/>

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3.**

## Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=349468&B=OSLO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=349468&B=OSLO)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=349468&B=OSLO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=349468&B=OSLO)

Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Regional or local authority

### I.5. Main activity

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Joint procurement contract for multi-function machines

Reference number: 22/529

#### II.1.2. Main CPV code

30232100 Printers and plotters

#### II.1.3. Type of contract

Supplies

#### II.1.4. Short description

A contract will be signed for the hire/operational lease of multi-function machines with supplies and additional equipment for all of Oslo municipality's entities, as well as the companies who participate in the joint procurement contract, cf. the competition notice.

The aim of the joint procurement contract is to cover the need for printouts, photocopies and scanning to email that the various entities have in their daily operations. The need for multi-function machines in the municipality varies from small offices that need a simple table-top model, to large schools that need larger machines with finishing processes that can print out, scan and copy large amounts of paper.

#### II.1.5. Estimated total value

Value excluding VAT: 93 200 000,00 NOK

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.2. Additional CPV code(s)

30121000 Photocopying and thermocopying equipment, 30121200 Photocopying equipment, 30125000 Parts and accessories of photocopying apparatus, 30216110 Scanners for computer use, 50300000 Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment, 50310000 Maintenance and repair of office machinery

#### II.2.3. Place of performance

NUTS code: NO081 Oslo

#### **II.2.4. Description of the procurement**

A contract will be signed for the hire/operational lease of multi-function machines with supplies and additional equipment for all of Oslo municipality's entities, as well as the companies who participate in the joint procurement contract, cf. the competition notice.

The aim of the joint procurement contract is to cover the need for printouts, photocopies and scanning to email that the various entities have in their daily operations. The need for multi-function machines in the municipality varies from small offices that need a simple table-top model, to large schools that need larger machines with finishing processes that can print out, scan and copy large amounts of paper.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Drivers / Weighting: 3

Quality criterion - Name: Assignment comprehension / Weighting: 9

Quality criterion - Name: Service / Weighting: 18

Quality criterion - Name: Toner cartridges and reuse/remanufacturing / Weighting: 20

Quality criterion - Name: The tenderer's work with circular management of its own equipment fleet / Weighting: 10

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 93 200 000,00 NOK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The joint procurement contract applies for the 1st year. The contracting authority has an option to extend the contract for up to 1+1+1 year on verbatim terms. The contract's maximum period, including options, is 4 years.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

It must be possible to purchase an OCR Scanner as an option through this contract.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Tenderers must be a legally established company.

Documentation Requirement: Norwegian tenderers: Company Registration Certificate

Foreign tenderers: Verification that the company is registered in a trade index or a register of business enterprises as prescribed by the law of the country where the company is established.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Tenderers must have sufficient economic and financial capacity to fulfil the contract.

Documentation requirement: The company's last annual Financial Statement including notes, the Board's Annual Reports and Audit Reports, including new information of relevance to the company's fiscal numbers.

The contracting authority reserves the right to obtain credit ratings on its own initiative.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Tenderers must have good experience from equivalent assignments.

Similar contracts are in this context assignments with a large number of delivery locations and similar total scope.

Documentation requirement: A brief description of the most important deliveries in the last three years, including information on the contract value, duration of the contract, number of delivery points, as well as the name of the contracting authority and a description of the content of the assignment.

Tenderers must have sufficient capacity to fulfil the contract.

Documentation requirement: A description of the the relevant resources that the tenderer has at its disposal for fulfilment of the contract.

It is required that the tenderer have environmental management measures in place that ensure that the tenderer is suitable to fulfil the contractual obligations for environmental regulations (see point 6.4 of the joint procurement contract).

This means that the tenderer must have established methods for working actively and systematically with reducing negative environmental impact from the tenderer activities related to the implementation of this contract.

Documentation Requirement: A description of the tenderer's environmental management measures. If a tenderer has certificates from independent bodies that can substantiate an established environmental management system, certificates thereof can be presented as documentation.

The contracting authority refers in this connection to the EMAS (Eco-Management and Audit Scheme) , or other acknowledged environmental management systems stated in the decree (EF) no. 1221/2009 article 45, such as the Environmental Lighthouse Scheme or equivalent, and other environmental management standards that are based on relevant international standards from accredited bodies, e.g., ISO 14001 or equivalent.

The tenderer must have measures and systems implemented that ensure that the tenderer is suitable to fulfil the contractual requirements regarding assessments of due diligence for responsible business practices in point 6.5of the joint procurement contract.

This means that tenderers have implemented measures and systems that are used in the tenderer's work to ensure respect for basic human and employee rights as well as the environment and anti-corruption efforts in their own company and in the supplier chain.

Documentation requirement: A description of the tenderer's systems for assessing due care in accordance with the UN's guiding principles for businesses and human rights (UNGP) and OECD's guidelines for multi-national companies. The documentation must include:

- o Policy/guidelines or corresponding documentation that obligates the tenderer to make assessments of due diligence in regards to responsible business practices.
- o Descriptions of the tenderer's process and routines for how the company works on due diligence assessments.
- o Guidelines for ethical trade (Code of Conduct (CoC)/Supplier Code of Conduct), or an equivalent document for tenderers/subcontractors/the supplier chain, which sees to the contracting authority's contract terms. This must be submitted only if subcontractors will be used.
- o A description of how the tenderer will obtain and maintain an overview of the country of origin and production places for the products in this contract. This must be submitted only if the procurement includes goods.

It is encouraged to use Annex 5 Response form qualification requirements Responsible business practices to respond to this qualification requirement.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 230-663057](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/02/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 02/02/2023 Local time: 12:00

## **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Oslo Tingrett

Postal address: C. J. Hambros plass 4

Town: Oslo

Postal code: 0164

Country: Norway

E-mail: [oslo.tingrett@domstol.no](mailto:oslo.tingrett@domstol.no)

Telephone: +47 22035200

Internet address: <https://www.domstol.no/no/domstoler/tingrett/oslo-tingrett/>

##### **VI.4.2. Body responsible for mediation procedures**

Official name: Klagenemndsekretariatet

Postal address: Zander Kaaes gate 7

Town: Bergen

Postal code: 5015

Country: Norway

E-mail: [Post@knse.no](mailto:Post@knse.no)

Telephone: +47 55193000

Internet address: <https://www.klagenemndssekretariatet.no/klagenemnda-for-offentlige-anskaffelser-kofa>

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Oslo kommune v/ Utviklings- og kompetanseetaten

Postal address: Postboks 6538 Etterstad

Town: Oslo

Postal code: 0606

Country: Norway

E-mail: [anskaffelser@uke.oslo.kommune.no](mailto:anskaffelser@uke.oslo.kommune.no)

Telephone: +47 21802180

Internet address: <https://www.oslo.kommune.no/etater-foretak-og-ombud/utviklings-og-kompetanseetaten/#gref>

#### **VI.5. Date of dispatch of this notice**

22/12/2022