

**Netherlands-Leiden: Recruitment services**  
**OJ S 249/2022 27/12/2022**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Veiligheidsregio Hollands Midden

National registration number: 56711517

Postal address: Rooseveltstraat 4 A

Town: LEIDEN

NUTS code: NL Nederland

Postal code: 2321BM

Country: Netherlands

Contact person: Joost Lucassen

E-mail: [aanbesteden@vrhm.nl](mailto:aanbesteden@vrhm.nl)

Telephone: +31 882465000

**Internet address(es):**

Main address: <http://www.vrhm.nl>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/283708/details>

Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/283708/details>

Tenders or requests to participate must be submitted to the abovementioned address

Additional information can be obtained from another address:

Official name: Joost Lucassen

Town: Leiden

NUTS code: NL Nederland

Country: Netherlands

Contact person: Joost Lucassen

E-mail: [joost.lucassen@vrhm.nl](mailto:joost.lucassen@vrhm.nl)

Telephone: +31 636066328

**Internet address(es):**

Main address: <http://www.vrhm.nl>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

Public order and safety

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Uitzendbureau

**II.1.2. Main CPV code**

79600000 Recruitment services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

De opdracht betreft het leveren en registreren (van gewerkte uren) van tijdelijk personeel (uitzendkrachten en payroll) tot en met schaal 9. Op basis van een aanvraag door VRHM verzorgt opdrachtnemer het gehele traject, van werving en (eerste) selectie tot en met plaatsing en facturering. Dit betreft circa 5 FTE per jaar maar kan in crisissituaties veel hoger zijn.

**II.1.5. Estimated total value****II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: NL337 Agglomeratie Leiden en Bollenstreek

NUTS code: NL33B Oost-Zuid-Holland

Main site or place of performance: Leiden

**II.2.4. Description of the procurement**

Circa €400.000/jaar.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit / Weighting: 100

Price - Weighting: 100

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Het mee-werven bij vaste functies en voor functies boven schaal 9. Inschrijver wordt gevraagd hiervoor een prijs aan te leveren (in het Prijzenblad) en een beschrijving van de dienstverlening (apart document). Afhankelijk hiervan zal later bepaald worden of dit bij de gekozen leverancier wordt afgenomen.

**II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- Geen crimineel verleden

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 13/02/2023 Local time: 16:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 1 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 13/02/2023 Local time: 16:05

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Rechtbank Den Haag

Postal address: Prins Clauslaan 60

Town: Den Haag

Postal code: 2595 AJ

Country: Netherlands

E-mail: [voorlichting.rb.den.haag@rechtspraak.nl](mailto:voorlichting.rb.den.haag@rechtspraak.nl)

Telephone: +31 883622200

Fax: +31 883622200

Internet address: <http://www.rechtspraak.nl/Organisatie/Rechtbanken/Den-Haag>

**VI.4.2. Body responsible for mediation procedures**

Official name: Peter Kessels

Postal address: Rooseveltstraat 4 a

Town: Leiden

Postal code: 2321

Country: Netherlands

E-mail: [klachten@brandweer.vrhm.nl](mailto:klachten@brandweer.vrhm.nl)

Telephone: +31 882465000

Fax: +31 882465000

Internet address: <http://www.vrhm.nl>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Rechtbank Den Haag

Postal address: Prins Clausplein 60

Town: Den Haag

Postal code: 2595 AJ

Country: Netherlands

E-mail: [voorlichting.rb.den.haag@rechtspraak.nl](mailto:voorlichting.rb.den.haag@rechtspraak.nl)

Telephone: +31 703813131

Fax: +31 703813131

Internet address: <http://www.rechtspraak.nl/Organisatie/Rechtbanken/Den-Haag/Contact/Pages/default.aspx>

**VI.5. Date of dispatch of this notice**

22/12/2022