

Spain-Barcelona: Technical assistance services
OJ S 232/2023 01/12/2023
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Secretariat of the Union for the Mediterranean (UfM Secretariat)

National registration number: V65362691

Town: Barcelona

NUTS code: ES511 Barcelona

Postal code: 08034

Country: Spain

E-mail: procurement@ufmsecretariat.org

Internet address(es):

Main address: <https://ufmsecretariat.org/work-with-us/procurement/>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Activities aimed at strengthening cooperation and regional integration between Euro-Mediterranean countries

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Experts to carry out the evaluation of grant applications

Reference number: 28 - PRO451EDE-2023

II.1.2. Main CPV code

71356200 Technical assistance services

II.1.3. Type of contract

Services

II.1.4. Short description

Support to the evaluation of proposals submitted under the UfM Grant Scheme to Promote Employment and Entrepreneurship in the Green Economy

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 84 000,00 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

To recruit assessors to assist the contracting authority in the selection of the best proposals received under the call for proposals of the UfM Grant Scheme to Promote Employment and Entrepreneurship in the Green Economy, and to achieve a high-quality, complete and coherent selection process of projects in line with the criteria set in the guidelines for applicants.

Results to be achieved by the contractor

- The assessors will carry out assessment in accordance with the administrative eligibility criteria established in the call for proposals and following the indications and templates provided by the Contracting Authority. A completed grid on the fulfilment of the established criteria for up to 100 applications needs to be submitted, including the reasoning for exclusion if applicable. Compliance checks ought to be carried out individually by one assessor.
- The assessors will carry out the technical assessment of concept notes in accordance with guidelines to be provided by the Contracting Authority and which are based on the published evaluation grids. Up to 75 concept notes are expected under this call for proposals. Each concept note must be assessed individually by two assessors.
- The assessors will carry out the technical and financial assessment of full applications in accordance with the guidelines to be provided by the Contracting Authority and which are based on the published evaluation grids. Each full application must be assessed individually by two assessors.

Additionally, the assessors should verify each proposal against the checklist, the declaration by the lead applicant and the submitted supporting documents of up to 22 full applications.

- At a second step, they will meet with the Evaluation Committee to present the findings.

II.2.5. Award criteria

Quality criterion - Name: Rationale / Weighting: 16

Quality criterion - Name: Strategy / Weighting: 36

Quality criterion - Name: Back-up function and Involvement of all members of the consortium / Weighting: 16

Quality criterion - Name: Timetable of activities / Weighting: 16

Price - Weighting: 20

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: NDICI-GEO-NEAR/2021/430-071

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1.

Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information**IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2023/S 131-418547](#)

IV.2.8. Information about termination of dynamic purchasing system**IV.2.9. Information about termination of call for competition in the form of a prior information notice****Section V: Award of contract**

Title:

Experts to carry out the evaluation of grant applications

A contract/lot is awarded: yes

V.2. Award of contract**V.2.1. Date of conclusion of the contract**

20/10/2023

V.2.2. Information about tenders

Number of tenders received: 11

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Altair Asesores, SL

Town: Madrid

NUTS code: ES300 Madrid

Country: Spain

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 84 000,00 EUR

Total value of the contract/lot: 84 000,00 EUR

V.2.5. Information about subcontracting**Section VI: Complementary information**

VI.3. Additional information**VI.4. Procedures for review****VI.4.1.**

Review body

Official name: Tribunal Arbitral de Barcelona (TAB) [Barcelona Arbitration Court], of the Associació Catalana per a l'Arbitratge [Catalan Arbitration Association]

Town: Barcelona

Country: Spain

VI.5. Date of dispatch of this notice

27/11/2023