

750187-2026 - Competition

Portugal – Travel agency and similar services – Serviços de agenciamento de viagens, transportes e alojamentos para a Reitoria

OJ S 210/2026 29/10/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Universidade do Porto

Email: reitoria@reit.up.pt

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: Serviços de agenciamento de viagens, transportes e alojamentos para a Reitoria

Description: Serviços de agenciamento de viagens, transportes e alojamentos para a Reitoria

Procedure identifier: 35186f11-4b7c-4173-93c9-65affbb6eada

Internal identifier: SCGC_REIT_CPI_00008_2026

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: Conforme peças do procedimento

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 63510000 Travel agency and similar services

2.1.2. Place of performance

Town: União das Freguesias de Cedofeita, Santo Ildefonso, Sé, Miragaia, São Nicolau e Vitória

Country subdivision (NUTS): Área Metropolitana do Porto (PT11A)

Country: Portugal

2.1.3. Value

Estimated value excluding VAT: 649 000,00 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document, European Single Procurement Document Request

5. Lot

5.1. Lot: LOT-0000

Title: Serviços de agenciamento de viagens, transportes e alojamentos para a Reitoria
Description: Serviços de agenciamento de viagens, transportes e alojamentos para a Reitoria
Internal identifier: SCGC_REIT_CPI_00008_2026

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 63510000 Travel agency and similar services

Options:

Description of the options: Possibilidade de uma renovação por igual período.

5.1.2. Place of performance

Town: União das Freguesias de Cedofeita, Santo Ildefonso, Sé, Miragaia, São Nicolau e Vitória

Country subdivision (NUTS): Área Metropolitana do Porto (PT11A)

Country: Portugal

5.1.3. Estimated duration

Duration: 12 Months

5.1.4. Renewal

Maximum renewals: 1

5.1.6. General information

Reserved participation:

Participation is not reserved.

The names and professional qualifications of the staff assigned to perform the contract must be given: Not required

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.7. Strategic procurement

Aim of strategic procurement: Reduction of environmental impacts

Description: - Assegurar a disponibilização de documentação de viagem por meios eletrónicos; - O cocontratante deve, sempre que possível, apresentar soluções que promovam a redução do impacto ambiental das viagens, designadamente através da utilização de meios de transporte de menor intensidade carbónica, alojamentos com práticas ambientais reconhecidas ou viaturas híbridas ou elétricas, quando disponíveis.

Approach to reducing environmental impacts: Other

Green Procurement Criteria: Other Green Public Procurement criteria

5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Price

Name: Outros

Description: Percentagem de desconto

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 60

Criterion:

Type: Price

Name: Outros

Description: Valia Técnica

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 40

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: Portuguese

Address of the procurement documents: https://www.acingov.pt/acingovprod/2/zonaPublica/zona_publica_c/downloadProcedurePiece/MTE1OTUwNw

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.acingov.pt>

Languages in which tenders or requests to participate may be submitted: Portuguese

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 26/11/2026 23:59:59 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 66 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: Not yet known

Conditions relating to the performance of the contract: Os serviços serão executados mediante uma Requisição do Contraente Público.

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: no

Financial arrangement: 1. As quantias devidas pelo contraente público, devem ser pagas no prazo de 30 dias após a receção pelo mesmo das respetivas faturas, as quais só podem ser emitidas após o vencimento da obrigação respetiva. 2. A respetiva obrigação de pagamento é exigível mediante a emissão dos documentos de viagem aérea, ferroviária/rodoviária, de alojamento, de transfer, de visto, de aluguer de viaturas e seguros associados a viagens.

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Universidade do Porto

Information about review deadlines: 5 dias

8. Organisations

8.1. ORG-0001

Official name: Universidade do Porto

Registration number: 501413197

Department: Serviço de Compras e Gestão Contratual - Serviços Partilhados da Universidade do Porto

Postal address: Praça Gomes Teixeira s/n

Town: Porto

Postcode: 4099-002

Country subdivision (NUTS): Área Metropolitana do Porto (PT11A)

Country: Portugal

Contact point: Serviço de Compras e Gestão Contratual - Serviços Partilhados da Universidade do Porto

Email: reitoria@reit.up.pt

Telephone: 220408000

Fax: 2204081867

Internet address: <https://www.reit.up.pt>

Information exchange endpoint (URL): <https://www.acingov.pt>

Roles of this organisation:

Buyer

Review organisation

8.1. ORG-0002

Official name: Imprensa Nacional-Casa da Moeda, S. A. (INCM)

Registration number: 500792887

Department: Unidade do Diário da República

Postal address: Avenida António José de Almeida

Town: Lisboa

Postcode: 1000-042

Country subdivision (NUTS): Grande Lisboa (PT1A0)

Country: Portugal

Contact point: Ponto de contacto

Email: 2serie@diariodarepublica.pt

Telephone: +351 217810870

Fax: +351 213945716

Internet address: <https://diariodarepublica.pt>

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 01b2dee5-0ccf-4641-80a3-be790c9df820 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 27/10/2026 16:33:58 (UTC+00:00) Western European Time, GMT

Languages in which this notice is officially available: Portuguese

Notice publication number: 750187-2026

OJ S issue number: 210/2026

Publication date: 29/10/2026