

**Italy-Venice: Relocation services**  
**OJ S 247/2023 22/12/2023**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Comune di Venezia  
Postal address: SAN MARCO, 4136  
Town: VENEZIA  
NUTS code: ITH35 Venezia  
Postal code: 30124  
Country: Italy  
Contact person: dott. Marzio Ceselin  
E-mail: [gare@comune.venezia.it](mailto:gare@comune.venezia.it)  
Telephone: +39 0412748546  
Fax: +39 0412748626  
**Internet address(es):**  
Main address: [www.comune.venezia.it/node/583](http://www.comune.venezia.it/node/583)  
Address of the buyer profile: <http://www.comune.venezia.it>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.comune.venezia.it/node/46975](http://www.comune.venezia.it/node/46975)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

GARA N. 95/2023: affidamento del servizio, mediante accordo quadro, di allestimento e successivo disallestimento delle sezioni elettorali sul territorio comunale, allestimento e smontaggio degli impia  
Reference number: 95/2023

**II.1.2. Main CPV code**

98392000 Relocation services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

GARA N. 95/2023: affidamento del servizio, mediante accordo quadro, di allestimento e successivo disallestimento delle sezioni elettorali sul territorio comunale, allestimento e smontaggio degli impianti della propaganda in occasione di consultazioni elettorali e referendarie e ritiro schede nel centro storico e isole CIG A029ABD689 CUI S00339370272202300034

### **II.1.5. Estimated total value**

Value excluding VAT: 1 676 952,50 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.3. Place of performance**

NUTS code: ITH35 Venezia

### **II.2.4. Description of the procurement**

GARA N. 95/2023: affidamento del servizio, mediante accordo quadro, di allestimento e successivo disallestimento delle sezioni elettorali sul territorio comunale, allestimento e smontaggio degli impianti della propaganda in occasione di consultazioni elettorali e referendarie e ritiro schede nel centro storico e isole CIG A029ABD689 CUI S00339370272202300034

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 1 676 952,50 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **II.2.14. Additional information**

a. In caso di discordanza tra quanto riportato nel presente bando e nel relativo disciplinare e quanto riportato negli elaborati di progetto, deve essere considerato valido quanto riportato nel presente bando e nel relativo disciplinare;

b. Responsabile unico del progetto: Gabriella Rossetti e-mail: [gabriella.rossetti@comune.venezia.it](mailto:gabriella.rossetti@comune.venezia.it);

## Section III: Legal, economic, financial and technical information

---

### III.1. Conditions for participation

#### III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV: Procedure

---

### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/01/2024 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

Italian

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

#### IV.2.7. Conditions for opening of tenders

Date: 23/01/2024 Local time: 09:30

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

### VI.4. Procedures for review

**VI.4.1. Review body**

Official name: T.A.R. VENETO

Postal address: Cannaregio 2277/2278

Town: Venezia

Postal code: 30121

Country: Italy

E-mail: [seggen.ve@giustizia-amministrativa.it](mailto:seggen.ve@giustizia-amministrativa.it)

Telephone: +39 0412403911

Fax: +39 0412403940/941

Internet address: [www.giustizia-amministrativa.it](http://www.giustizia-amministrativa.it)

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Ai sensi dell'art. 3, comma 4 della legge 241/1990 e s. m. e i. avverso il presente atto può essere proposto ricorso innanzi l'organo indicato entro il termine previsto dall'art. 120 del D. Lgs. 02/07/2010, n. 104.

**VI.5. Date of dispatch of this notice**

18/12/2023