

Reino Unido-Salford: Servicios de escaneado

OJ S 88/2019 07/05/2019

Anuncio de licitación

Servicios

Base jurídica:

Directiva 2014/24/UE

Apartado I: Poder adjudicador

I.1. Nombre y direcciones

Nombre oficial: HM Revenue and Customs

Dirección postal: 5W Ralli Quays, 3 Stanley Street

Localidad: Salford

Código NUTS: UK United Kingdom

Código postal: M60 9LA

País: Reino Unido

Persona de contacto: Liam Osborn/Sarah Phillips

Correo electrónico: liam.osborn@hmrc.gov.uk

Teléfono: +44 3000532848

Direcciones de internet:

Dirección principal: www.gov.uk

I.2. Información sobre contratación conjunta

El contrato es adjudicado por una central de compras

I.3. Comunicación

Acceso libre, directo, completo y gratuito a los pliegos de la contratación, en: <https://www.contractsfinder.service.gov.uk/Search>

Las ofertas o solicitudes de participación deben enviarse por vía electrónica a: <https://service.riba.com/Sourcing.aw/ad/s4FullSelfRegister>

Las ofertas o solicitudes de participación deben enviarse a la dirección mencionada arriba

Puede obtenerse más información en otra dirección:

Nombre oficial: HM Revenue and Customs

Dirección postal: 5W Ralli Quays, Stanley Street

Localidad: Salford

Código NUTS: UK United Kingdom

Código postal: M60 9LA

País: Reino Unido

Persona de contacto: Sarah Phillips

Correo electrónico: sarah.phillips@hmrc.gov.uk

Teléfono: +44 3000510017

Direcciones de internet:

Dirección principal: www.gov.uk

I.4. Tipo de poder adjudicador

Ministerio o cualquier otra autoridad nacional o federal, incluidas sus delegaciones regionales o locales

I.5.

Principal actividad

Otra actividad: Direct and indirect taxation

Apartado II: Objeto

II.1. **Ámbito de la contratación**

II.1.1. **Denominación**

Cheque Processing Services

Número de referencia: SR174089354

II.1.2. **Código CPV principal**

79999100 Servicios de escaneado

II.1.3. **Tipo de contrato**

Servicios

II.1.4. **Breve descripción**

HMRC are tendering for a cheque processing solution made up of the provision of hardware for the Authority to operate on its own premises, and a Software as a Service (SaaS) element, which the supplier will manage and operate, to process all the associated metadata.

II.1.5. **Valor total estimado**

Valor IVA excluido: 1 500 000,00 GBP

II.1.6. **Información relativa a los lotes**

El contrato está dividido en lotes: no

II.2. **Descripción**

II.2.2. **Código(s) CPV adicional(es)**

30216110 Escáneres para uso informático, 30200000 Equipo y material informático

II.2.3. **Lugar de ejecución**

Código NUTS: UK United Kingdom

Emplazamiento o lugar de ejecución principal: UNITED KINGDOM.

II.2.4. **Descripción del contrato**

The authority intends to award a single supplier contract for the provision of a cheque processing solution. The service consists of 3 elements:

- 1) The provision of scanning hardware, at the Authority's premises (Shipley and Cumbernauld), capable of scanning and extracting data from cheques and supporting payment documentation, such as payslips, etc;
- 2) The provision of Software as a Service (SaaS) operating software capable of:
 - (a) reconciling cheques and payslips;
 - (b) validating HMRC reference numbers;
 - (c) handling exceptions;
 - (d) sending cheque image files for clearing;
 - (e) uploading on to The Authority infrastructure;
 - (f) providing Management Information.
- 3) The provision of support service requirements.

II.2.5. **Criterios de adjudicación**

los criterios enumerados a continuación

Criterio de calidad - Nombre: Award criteria: social, environmental and innovative characteristics / Ponderación: 5 %
Criterio de calidad - Nombre: Award criteria: technical merit – background services (including implementation) / Ponderación: 5 %
Criterio de calidad - Nombre: Award criteria: technical merit — hardware / Ponderación: 15 %
Criterio de calidad - Nombre: Award criteria: technical merit – Software as a Service (SaaS) – general elements / Ponderación: 15 %
Criterio de calidad - Nombre: Award criteria: technical merit - Software as a Service (SaaS) – functional requirements / Ponderación: 15 %
Criterio de calidad - Nombre: Award Criteria: technical merit – support services / Ponderación: 5 %
Criterio relativo al coste - Nombre: Award criteria: cost effectiveness / Ponderación: 40 %

II.2.6. Valor estimado

Valor IVA excluido: 1 500 000,00 GBP

II.2.7. Duración del contrato, acuerdo marco o sistema dinámico de adquisición

Duración en meses: 36

Este contrato podrá ser renovado: sí

Descripción de las renovaciones:

The contract will be for a period of 3+1+1 years (36+12+12 months). There will be the option extend by 12 months after the initial 36 month term, and a further option to extend by 12 months, after the initial 12-month extension.

II.2.10. Información sobre las variantes

Se aceptarán variantes: no

II.2.11. Información sobre las opciones

Opciones: sí

Descripción de las opciones:

Lease equipment model and purchase equipment model options will be considered.

II.2.13. Información sobre fondos de la Unión Europea

El contrato se refiere a un proyecto o programa financiado con fondos de la Unión Europea: no

II.2.14. Información adicional

Apartado III: Información de carácter jurídico, económico, financiero y técnico

III.1. Condiciones de participación

III.1.2. Situación económica y financiera

Lista y breve descripción de los criterios de selección:

Full details regarding legal, economic, financial and technical information to be provided at the tender stage will be detailed in the tender documentation. Potential tenderers should be aware, however, that they may be required to forward the following information:

(a) a copy of the most recent audited accounts covering the tenderer's last 2 years of trading (or for the period that is available if trading for less than 2 years); or

(b) for the most recent full year of trading, where this information is not available in audited form, a copy of the draft or unaudited financial accounts or equivalent information showing the tenderer's turnover, profit and loss and cash flow position and an end period balance sheet or, where this cannot be provided, a statement signed by the finance director or similar

responsible person detailing any major changes in the current financial position since the date of the latest audited accounts provided.

III.1.3. Capacidad técnica y profesional

Lista y breve descripción de los criterios de selección:

Solution must include Magnetic Ink Character Recognition (MICR), Optical Character Recognition (OCR) and Intelligent Character Recognition (ICR).

Solution must be fully implemented by 2.3.2020 and no later.

III.2. Condiciones relativas al contrato

III.2.2. Condiciones de ejecución del contrato

The supplier must work with the Authority's IT Infrastructure team and the Authority's banking provider, during the implementation phase of the project.

Apartado IV: Procedimiento

IV.1. Descripción

IV.1.1. Tipo de procedimiento

Procedimiento abierto

IV.1.3. Información sobre un acuerdo marco o un sistema dinámico de adquisición

IV.1.8. Información acerca del Acuerdo sobre Contratación Pública

El contrato está cubierto por el Acuerdo sobre Contratación Pública: sí

IV.2. Información administrativa

IV.2.1. Publicación anterior referente al presente procedimiento

Número de anuncio en el DO S: [2018/S 198-448170](#)

IV.2.2. Plazo para la recepción de ofertas o solicitudes de participación

Fecha: 28/05/2019 Hora local: 12:00

IV.2.3. Fecha estimada de envío a los candidatos seleccionados de las invitaciones a licitar o a participar

IV.2.4. Lenguas en que pueden presentarse las ofertas o las solicitudes de participación

Inglés

IV.2.6. Plazo mínimo durante el cual el licitador estará obligado a mantener su oferta

Duración en meses: 6 (a partir de la fecha declarada de recepción de ofertas)

IV.2.7. Condiciones para la apertura de las plicas

Fecha: 28/05/2019 Hora local: 12:00

Información sobre las personas autorizadas y el procedimiento de apertura: HMRC will be using an e-sourcing(e-tendering) tool/application for this procurement. This prevents any information provided by the applicant or tenderer from being viewed by the Authority until the e-sourcing event is closed. The e-sourcing (e-tendering) application will display the closing date and time for this particular tendering exercise within the event. The close time will be the earliest point at which the HMRC nominated or a tender defined evaluation team member will be able to open and view the tender responses. Therefore, the opening time for tenders will

coincide with the close date and time for the event and all tenders will become visible to the HMRC nominated or event defined tender evaluation team in any place that provides access to the e-sourcing tool/application at that time.

Apartado VI: Información complementaria

VI.1. Información sobre la periodicidad

Se trata de contratos periódicos: no

VI.2. Información sobre flujos de trabajo electrónicos

Se aceptará la facturación electrónica

Se utilizará el pago electrónico

VI.3. Información adicional

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Economic operators who wish to view the tender documentation electronically can do so by searching on the contracts finder website: <https://www.contractsfinder.service.gov.uk/Search> login 48 hours after the dispatch of this notice. HMRC uses an HMRC instance of SAP Ariba Sourcing Pro (thereafter referred to as HMRC's SAP Ariba) and this must be used to express an interest and/or bid for the opportunity. (Further information about HMRC's SAP Ariba is available on the HMRC website: www.hmrc.gov.uk/about/supplying.htm) Economic operators who have used HMRC's SAP Ariba previously will be registered as part of the HMRC Ariba Supplier Network and you should access the system to obtain your account ID number. Contact details on the system should be checked and, where necessary, additional users added to help avoid multiple registrations for the same organisation. Previously registered users having difficulty recovering their account ID number or identifying users within their organisation should email for assistance sapariba.hmrcsupport@hmrc.gsi.gov.uk Economic operators using HMRC's SAP Ariba for the first time, including suppliers who are already registered on the wider SAP Ariba supplier network, will need to register at <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full> (You must ensure that you are directed to the registration page for HMRC's SAP Ariba, identified with the HMRC logo at the top of the page, and to do this you may need to cut and paste the web address directly into your web browser). You will receive a system generated email asking you to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email confirming the "registration process is now complete" and providing you with "your organisation's account ID" number. If an email response from HMRC is not received within one working day of your request, please re-contact sapariba.hmrcsupport@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained "your account ID" number, please email e.procurement@hmrc.gsi.gov.uk no later than 12:00 on 20.5.2019 with the following information as confirmation that you wish to express an interest and/or bid for the opportunity.

The contract reference shown in Section IV.3.1 of this Contract Notice

Your HMRC SAP Ariba account ID: AN

Your organisation's name:

Your name:

Your email address:

Your telephone number:

Economic operators who have complied with the foregoing will receive an e-mail confirming access to the online questionnaires. If access is not provided within one working day, please contact e.procurement@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your request for access to the online questionnaires was first made.

Questionnaires must be fully completed (and any associated hard-copy documents received by HMRC) no later than 12:00 on 28.5.2019. The deadline for clarification questions is 17.5.2019 with responses provided by the 20.5.2019 which will allow the required 6 days for the information to be considered. Tenders not submitted in the required form (or containing the requested information) may be rejected. HMRC does not bind itself to accept any tender and reserves the right to accept any part of the tender unless the tenderer expressly stipulates to the contrary. GO Reference: GO-201953-PRO-14861682

VI.4. Procedimientos de recurso

VI.4.1. Órgano competente para los procedimientos de recurso

Nombre oficial: HM Revenue and Customs

Localidad: Salford

País: Reino Unido

VI.4.2. Órgano competente para los procedimientos de mediación

Nombre oficial: TBC

Localidad: Salford

País: Reino Unido

VI.5. Fecha de envío del presente anuncio

03/05/2019