

449655-2026 - Gara

Paesi Bassi – Servizi di consulenza giuridica e di rappresentanza – Procurement procedure for legal advice, pre-litigation and litigation services in relation to EU Staff matters

OJ S 124/2026 01/07/2026

Bando di gara o di concessione – regime ordinario

Servizi

1. Committente

1.1. Committente

Nome ufficiale: European Medicines Agency, MED - European Medicines Agency

E-mail: procurement@ema.europa.eu

Forma giuridica del committente: Istituzione, organo o agenzia dell'UE

Attività dell'amministrazione aggiudicatrice: Servizi generali delle amministrazioni pubbliche

2. Procedura

2.1. Procedura

Titolo: Procurement procedure for legal advice, pre-litigation and litigation services in relation to EU Staff matters

Descrizione: The Agency presently employs staff members as temporary agents and contract agents and considers that it may, on occasion, require legal services from a law firm in relation to its employment conditions, namely the Staff Regulations of officials and the Conditions of Employment of other servants of the European Union ("EU Staff Regulations"), the Protocol (No 7) on the Privileges and Immunities of the European Union, other provisions applicable to staff members but also on other matters which may arise in relation to employment conditions of staff (collectively referred to "EU staff matters"). Staff members have the right to lodge appeals and complaints against administrative decisions taken by the Agency under these Regulations. Staff members may also make appeals to the European Court of Justice or the Ombudsman. The Agency may also require legal services in relation to such appeals, complaints or disputes. In light of the foregoing, the Agency seeks to conclude multiple framework contracts (FWC) for the services of external lawyers who hold particular knowledge in EU staff matters, to predominantly cover the provision of: 1) legal advice in relation to the interpretation and implementation of the provisions of the Staff Regulations of Officials and Conditions of Employment of Other Servants of the European Union ("EU Staff Regulations"); the Protocol (No.7) on the Privileges and Immunities of the European Union; other provisions applicable to staff members; and other matters which may arise in relation to employment conditions of staff ("collectively referred to "EU staff matters"), and 2) pre-litigation and litigation services to represent the Agency before the EU Courts, as well as for the provision of legal advice in pre-litigation and litigation stage in relation to staff cases pursuant to "EU staff matters". It is emphasised that (a) "pre-litigation services" shall be understood as cases where legal advice is given in the preparation of arbitration or conciliation or judicial proceedings, or where there is tangible indication and high probability that the matter to which the legal services relate will become the subject of arbitration or conciliation or judicial proceedings, and (b) this procurement procedure includes legal representation of the Agency before EU Courts (ECJ) as well as the provision of legal advice in pre-litigation and litigation stage in relation to staff cases. The Agency wishes to award up to a maximum of two suitably qualified and experienced law firms, in priority order, predominantly covering the provision of legal advice

but also pre-litigation and litigation services in relation to EU staff matters for an initial period of one year, with three possible renewals, each of twelve months. In the context of this procedure, "Law firm" shall be understood as comprising practising lawyers as individuals and "pre-litigation cases/matters" shall be understood as cases where legal advice is given in the preparation of arbitration or conciliation or judicial proceedings, or where there is tangible indication and high probability that the matter to which the legal services relate will become the subject of arbitration or conciliation or judicial proceedings. The law firm would be required to participate in related meetings, usually by teleconference, and discussions as deemed necessary, assist with the preparation of documents for written procedures and oral hearings and ensure submission by e-curia or other appropriate means, represent the Agency at hearings, advise and draft replies to complaints and other correspondence as required.

Identificativo della procedura: 5f5a6b47-db5d-4649-bc0f-1dadb4e7da63

Identificativo interno: EMA/2026/CPN/0011

Tipo di procedura: Negoziata con previa indizione di gara / competitiva con negoziazione

La procedura è accelerata: no

2.1.1. Finalità

Natura dell'appalto: Servizi

Classificazione principale (cpv): 79110000 Servizi di consulenza giuridica e di rappresentanza

2.1.2. Luogo di esecuzione

Ovunque nello Spazio economico europeo

Informazioni supplementari: Please consult the procurement documents.

2.1.3. Valore

Valore stimato al netto dell'IVA: 170 000,00 EUR

2.1.4. Informazioni generali

Informazioni supplementari: In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section 5.1.11 in the last 5 calendar days before the time limit for receipt indicated in Section 5.1.12, the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section 5.1.11, without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section 5.1.11 in order to get notified when new information or documents are published.

Base giuridica:

Regolamento (UE, Euratom) 2024/2509

2.1.6. Motivi di esclusione

Fonti dei motivi di esclusione: Documento di gara

5. Lotto

5.1. Lotto: LOT-0001

Titolo: Procurement procedure for legal advice, pre-litigation and litigation services in relation to EU Staff matters

Descrizione: The Agency presently employs staff members as temporary agents and contract agents and considers that it may, on occasion, require legal services from a law firm in relation to its employment conditions, namely the Staff Regulations of officials and the Conditions of Employment of other servants of the European Union ("EU Staff Regulations"), the Protocol (No 7) on the Privileges and Immunities of the European Union , other provisions applicable to

staff members but also on other matters which may arise in relation to employment conditions of staff (collectively referred to “EU staff matters”). Staff members have the right to lodge appeals and complaints against administrative decisions taken by the Agency under these Regulations. Staff members may also make appeals to the European Court of Justice or the Ombudsman. The Agency may also require legal services in relation to such appeals, complaints or disputes. In light of the foregoing, the Agency seeks to conclude multiple framework contracts (FWC) for the services of external lawyers who hold particular knowledge in EU staff matters, to predominantly cover the provision of: 1) legal advice in relation to the interpretation and implementation of the provisions of the Staff Regulations of Officials and Conditions of Employment of Other Servants of the European Union (“EU Staff Regulations”); the Protocol (No.7) on the Privileges and Immunities of the European Union; other provisions applicable to staff members; and other matters which may arise in relation to employment conditions of staff (“collectively referred to “EU staff matters”), and 2) pre-litigation and litigation services to represent the Agency before the EU Courts, as well as for the provision of legal advice in pre-litigation and litigation stage in relation to staff cases pursuant to “EU staff matters”. It is emphasised that (a) “pre-litigation services” shall be understood as cases where legal advice is given in the preparation of arbitration or conciliation or judicial proceedings, or where there is tangible indication and high probability that the matter to which the legal services relate will become the subject of arbitration or conciliation or judicial proceedings, and (b) this procurement procedure includes legal representation of the Agency before EU Courts (ECJ) as well as the provision of legal advice in pre-litigation and litigation stage in relation to staff cases. The Agency wishes to award up to a maximum of two suitably qualified and experienced law firms, in priority order, predominantly covering the provision of legal advice but also pre-litigation and litigation services in relation to EU staff matters for an initial period of one year, with three possible renewals, each of twelve months. In the context of this procedure, “Law firm” shall be understood as comprising practising lawyers as individuals and “pre-litigation cases/matters” shall be understood as cases where legal advice is given in the preparation of arbitration or conciliation or judicial proceedings, or where there is tangible indication and high probability that the matter to which the legal services relate will become the subject of arbitration or conciliation or judicial proceedings. The law firm would be required to participate in related meetings, usually by teleconference, and discussions as deemed necessary, assist with the preparation of documents for written procedures and oral hearings and ensure submission by e-curia or other appropriate means, represent the Agency at hearings, advise and draft replies to complaints and other correspondence as required.

Identificativo interno: EMA/2026/CPN/0011

5.1.1. Finalità

Natura dell'appalto: Servizi

Classificazione principale (cpv): 79110000 Servizi di consulenza giuridica e di rappresentanza

5.1.2. Luogo di esecuzione

Ovunque nello Spazio economico europeo

Informazioni supplementari: Please consult the procurement documents.

5.1.3. Durata stimata

Durata: 48 Mesi

5.1.4. Rinnovo

Rinnovi massimi: 3

Altre informazioni sul rinnovo: The framework contract is concluded for an initial period of 12 (twelve) months, renewable 3 (three) time(s). Please consult the draft framework contract in the procurement documents.

5.1.5. Valore

Valore stimato al netto dell'IVA: 170 000,00 EUR

5.1.6. Informazioni generali

Partecipazione riservata:

La partecipazione non è riservata.

Progetto di appalto finanziato in tutto o in parte con fondi UE

L'appalto è soggetto all'accordo sugli appalti pubblici (AAP): no

5.1.9. Criteri di selezione

Fonti dei criteri di selezione: Documento di gara

Informazioni sulla seconda fase di una procedura in due fasi:

Numero minimo di candidati da invitare alla seconda fase della procedura: 3

Numero massimo di candidati da invitare alla seconda fase della procedura: 5

La procedura si svolge in diverse fasi. In ogni fase possono essere eliminati alcuni partecipanti

Il committente si riserva il diritto di aggiudicare l'appalto in base alle offerte iniziali senza ulteriore negoziazione

5.1.10. Criteri di aggiudicazione

Criterio:

Tipo: Qualità

Descrizione: Please consult the procurement documents.

Categoria del criterio di aggiudicazione peso: Ponderazione (percentuale, esatta)

Criterio di aggiudicazione: numero: 70

Criterio:

Tipo: Prezzo

Descrizione: Please consult the procurement documents.

Categoria del criterio di aggiudicazione peso: Ponderazione (percentuale, esatta)

Criterio di aggiudicazione: numero: 30

5.1.11. Documenti di gara

Indirizzo dei documenti di gara: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/5f5a6b47-db5d-4649-bc0f-1dadb4e7da63-CN?#anchorDocuments>

Canale di comunicazione ad hoc:

Nome: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/5f5a6b47-db5d-4649-bc0f-1dadb4e7da63-CN?#anchorDocuments>

5.1.12. Condizioni di appalto

Modalità di presentazione:

Presentazione elettronica delle offerte: Obbligatoria

Indirizzo per la presentazione: <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=5f5a6b47-db5d-4649-bc0f-1dadb4e7da63>

Lingue in cui possono essere presentate le offerte o le domande di partecipazione: bulgaro, ceco, danese, tedesco, greco, inglese, spagnolo, estone, finlandese, francese, irlandese, croato, ungherese, italiano, lituano, lettone, maltese, neerlandese, polacco, portoghese, rumeno, slovacco, sloveno, svedese

Catalogo elettronico: Non consentita

Termine per il ricevimento delle domande di partecipazione: 31/07/2026 12:00:59 (UTC+02:00) ora dell'Europa orientale, ora legale dell'Europa centrale

Condizioni contrattuali:

L'esecuzione dell'appalto deve avvenire nel contesto di programmi di lavoro protetti: No

Fatturazione elettronica: Consentita

Si farà ricorso all'ordinazione elettronica: sì

Sarà utilizzato il pagamento elettronico: sì

5.1.15. Tecniche

Accordo quadro:

Accordo quadro, senza riapertura della gara

Numero massimo di partecipanti: 2

Informazioni sul sistema dinamico di acquisizione:

Nessun sistema dinamico di acquisizione

5.1.16. Ulteriori informazioni, mediazione e ricorsi

Organizzazione competente per i ricorsi: Court of Justice of the European Union

Organizzazione alla quale rivolgersi per informazioni complementari sulle procedure di ricorso:

European Medicines Agency, MED - European Medicines Agency

8. Organizzazioni

8.1. ORG-0001

Nome ufficiale: European Medicines Agency, MED - European Medicines Agency

Numero di registrazione: EMEA

Indirizzo postale: Domenico Scarlatti laan 6

Località: Amsterdam

Codice postale: NL-1083

Suddivisione del paese (NUTS): Groot-Amsterdam (NL32B)

Paese: Paesi Bassi

E-mail: procurement@ema.europa.eu

Telefono: +44 20 7418 8400

Indirizzo internet: <https://www.ema.europa.eu>

Ruoli di questa organizzazione:

Committente

Organizzazione alla quale rivolgersi per informazioni complementari sulle procedure di ricorso

8.1. ORG-0002

Nome ufficiale: Court of Justice of the European Union

Numero di registrazione: CURIA

Indirizzo postale: Rue du Fort Niedergrünwald

Località: Luxembourg

Codice postale: L-2925

Suddivisione del paese (NUTS): Luxembourg (LU000)

Paese: Lussemburgo

E-mail: GC.Registry@curia.europa.eu

Telefono: +352 4303-1

Indirizzo internet: <http://curia.europa.eu>

Ruoli di questa organizzazione:

Organizzazione competente per i ricorsi

8.1. ORG-0003

Nome ufficiale: European Commission

Numero di registrazione: EUCOM

Indirizzo postale: Mondrian (CDMA), Rue du Champ de Mars 21

Località: Brussels

Codice postale: B-1050

Suddivisione del paese (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Paese: Belgio

E-mail: procurement@ema.europa.eu

Telefono: +32 2 299 11 11

Indirizzo internet: <https://commission.europa.eu/>

Ruoli di questa organizzazione:

TED eSender

Informazioni sull'avviso

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