

## 522723-2026 - Procedură concurențială

Germania – Servicii de transfer – PRO-2249874403 Relocation services

OJ S 144/2026 29/07/2026

Anunț de participare sau de concesionare - regim standard

Servicii

### 1. Cumpărător

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#### 1.1. Cumpărător

Denumire oficială: European Central Bank

E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

Forma juridică a achizitorului: Instituție, organ sau agenție a UE

Activitatea autorității contractante: Afaceri economice

### 2. Procedură

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#### 2.1. Procedură

Titlu: PRO-2249874403 Relocation services

Descriere: The ECB is seeking up to two suppliers for the provision of services in relation to relocation of staff members to the Frankfurt am Main area. The services shall include (but not be limited to): general housing information via a website and in printable format, individual housing search based on questionnaires and/or interviews, consultancy services related to (rental) housing/accommodation and relocation formalities, provision of telephone hotline. The two contracts will be awarded in ranking scheme (cascade).

Identificatorul procedurii: 8ca940b9-5572-4173-8b51-229411abbc3c

Identificator intern: PRO-2249874403

Tip de procedură: Negociată cu publicarea prealabilă a unei proceduri concurențiale de ofertare / competitivă cu negociere

Procedura este accelerată: nu

Principalele caracteristici ale procedurii: The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html> And in EUR-Lex: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>. The detailed features and terms and conditions of the procedure can be found in the procurement documents.

##### 2.1.1. Scop

Natura contractului: Servicii

Clasificarea principală (cpv): 98392000 Servicii de transfer

##### 2.1.2. Locul de executare

Adresă poștală: Sonnemannstrasse 22

Localitate: Frankfurt am Main

Cod poștal: 60314

Subdiviziunea țării (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Țara: Germania

#### 2.1.4. Informații generale

Informații suplimentare: This tender procedure is conducted via the ECB's electronic tendering system (SAP Ariba) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> If you have not used the ECB's electronic tendering system before, you need to register via the above link. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please raise a contact support request on the following website: <https://eu.service.cloud.ariba.com/Sourcing.aw>. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as laid down in the procurement documentation itself.

#### Temei juridic:

Altele

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> - Consolidated text: Decision (EU) 2016 /245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

#### 2.1.6. Motive de excludere

Sursele motivelor de excludere: Document de achiziție

## 5. Lot

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### 5.1. Lot: LOT-0001

Titlu: Relocation services

Descriere: With this procurement procedure, the ECB is seeking suppliers who are able to provide the following services: • Provision of general housing information, including but not limited to a website, leaflets/brochures, newsletters and presentations (property market situation in Frankfurt and the Rhein-Main area, rules, regulations, applicable legal issues which a newcomer should be aware of, administrative tasks before, during and after a move, etc.); • Provision of individual search services for rental accommodation based on questionnaires and/or personal interviews and including accompanied visits, advice, rental contract negotiations and hand-over activities; • Ad-hoc consultancy services related to (rental) housing/accommodation and relocation formalities. • Provision of telephone hotline.

Identificator intern: PRO-2249874403

#### 5.1.1. Scop

Natura contractului: Servicii

Clasificarea principală (cpv): 98392000 Servicii de transfer

Cantitate: 480 unități

#### Opțiuni:

Descrierea opțiunilor: The contract is not subject to renewal.

#### 5.1.2. Locul de executare

Adresă poștală: Sonnemannstrasse 22

Localitate: Frankfurt am Main

Cod poștal: 60314

Subdiviziunea țării (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Țara: Germania

#### 5.1.3. Durata estimată

#### **5.1.6. Informații generale**

##### **Participare rezervată:**

Participarea nu este rezervată.

Proiect de achiziții publice nefinanțat din fonduri UE

Achiziția face obiectul Acordului privind achizițiile publice (AAP): nu

Informații suplimentare: Instead of publishing an estimated value, the ECB has published the maximum scope and volume of the Contracts as follows: - Provision of individual search services for rental accommodation based on questionnaires and/or personal interviews and including accompanied visits, advice, rental contract negotiations and hand-over activities. The maximum quantity of housing searches to be provided under the framework agreement is set at 480 housing searches over the 4-year duration of the agreement. The envisaged quantity of housing searches is 300. One housing search includes: (a) Preparations - Develop an individual housing profile for the staff member based on a housing questionnaire and personal discussion. The questionnaire shall explicitly invite persons with disabilities to specify special needs, which will be considered throughout the search. - Compare the housing profile with market offerings, identify suitable options using various sources (e.g., newspapers, internet, brokers, ECB-provided information), and prepare a pre-selection of verified accommodations. Present this preliminary selection to the staff member, including details about neighbourhood infrastructure (e.g., public transport, shopping, schools). Arrange property visits based on discussions with the staff member. (b) Visits - Accompany the staff member on initial and subsequent property visits, as requested, and follow up with discussions to refine the housing profile. There shall be no limitation on the number of visits. (c) Advice/negotiations - Provide guidance on negotiating rental agreements and assess contractual terms before signature. If requested, explain the German rental contract in English. (d) Hand-over - Assist the staff member during the walk-through/handover protocol, if requested. Any advice provided must be clearly flagged as non-legally binding. - Post-signature support services (e.g., follow-up consultancy with regard to removal, registrations, insurances, etc) are considered an asset. For the avoidance of doubt, one housing search covers the points (a) to (d) above for one staff member, from the preparations through to hand-over of the rented property, irrespective of the number of viewings or negotiations required. However, staff members may opt out in the separate stages of the search. Unsuccessful searches are included in the maximum quantity mentioned above, provided they are unsuccessful due to an opt-out of the staff member. Searches unsuccessful for reasons not attributable to the staff member's opt-out shall not count toward the maximum quantity. - The maximum quantity for ad-hoc consultancy services is 172 hours over the 4-year duration of the agreement. The estimated quantity for ad-hoc consultancy services is 132 hours. - One off costs include: o Production of a general information leaflet on the rental accommodations market in Rhine Main covering all relevant aspects of accommodation and rental housing in the Frankfurt area, including updates during the maximum 4-year contract duration (as necessary due to developments, in particular laws and regulations, at least one (1) per year); o Production of four (4) annual newsletters on the rental accommodations market in Rhine Main; o Opening of a website on the rental accommodations market in Rhine Main to all staff. All materials mentioned above (including any materials used in presentations) shall be made available to ECB staff via a dedicated website, including updates and maintenance during the maximum 4-year contract duration. Detailed information on the services provided by the supplier on behalf of the ECB. - Provision of telephone hotline (as a one-time annual fee).

#### **5.1.9. Criterii de selecție**

Sursele criteriilor de selecție: Anunț, Document de achiziție

Criteriu: Alte cerințe economice sau financiare

Descrierea criteriului de selecție: Selection criteria as stated in the procurement documents.

Criteriile vor fi utilizate pentru a selecta candidații care urmează să fie invitați în a doua etapă a procedurii

**Informații privind a doua etapă a unei proceduri în două etape:**

Procedura se va desfășura în mai multe etape. În fiecare etapă, unii participanți pot fi eliminați

Achizitorul își rezervă dreptul de a atribui contractul pe baza ofertelor inițiale, fără alte negocieri

**5.1.10. Criterii de atribuire**

**Criteriu:**

Tip: Calitate

Denumire: Quality

Descriere: As specified in the procurement document, award requirements and criteria will be established in the Invitation to Tender during the next phase of the procurement.

Categorie a criteriului de atribuire greutate: Ponderare (procentaj, valoare exactă)

Număr legat de criteriul de atribuire: 50

**Criteriu:**

Tip: Preț

Denumire: Price

Descriere: As specified in the procurement document, award requirements and criteria will be established in the Invitation to Tender during the next phase of the procurement.

Categorie a criteriului de atribuire greutate: Ponderare (procentaj, valoare exactă)

Număr legat de criteriul de atribuire: 50

**5.1.11. Documentele achiziției**

Unde se găsesc documentele achiziției: <https://eu.mu.riba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

**Canal de comunicare ad-hoc:**

Nume: ECB e-tendering platform

URL: <https://eu.mu.riba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

**5.1.12. Condițiile achiziției publice**

**Condiții de depunere:**

Depunere electronică: Obligatorie

Adresa de depunere: <https://eu.mu.riba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

Limbile în care pot fi depuse ofertele sau cererile de participare: engleză

Catalog electronic: Nu este permisă

Termenul-limită pentru primirea cererilor de participare: 04/09/2026 10:00:00 (UTC+00:00) ora Europei Occidentale, GMT

**Clauzele contractuale:**

Executarea contractului trebuie efectuată în cadrul unor programe de angajare protejată: Nu

Facturare electronică: Obligatorie

Se va utiliza comanda electronică: da

Se va utiliza plata electronică: da

**5.1.15. Aspecte tehnice**

**Acord-cadru:**

Acord-cadru, fără reluarea procedurii concurențiale

Numărul maxim de participanți: 2

## **Informații despre sistemul dinamic de achiziții:**

Nu există un sistem dinamic de achiziție

### **5.1.16. Informații suplimentare, mediere și căi de atac**

Organizație de mediere: The European Ombudsman

Organizația responsabilă cu căile de atac: European Central Bank - Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Informații privind termenele-limită pentru reexaminare: Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on public procurement. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

Organizația care furnizează informații suplimentare cu privire la procedura de achiziții: European Central Bank

Organizația care oferă acces offline la documentele achiziției: European Central Bank

Organizația care furnizează mai multe informații cu privire la căile de atac: European Central Bank

Organizația care primește cererile de participare: European Central Bank

Organizația care prelucrează ofertele: European Central Bank

## **8. Organizații**

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### **8.1. ORG-0001**

Denumire oficială: European Central Bank

Număr de înregistrare: 0001

Adresă poștală: Sonnemannstrasse 22

Localitate: Frankfurt am Main

Cod poștal: 60314

Subdiviziunea țării (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Țara: Germania

Punct de contact: Central Procurement Office

E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

Telefon: +49 6913440

Adresa de internet: <https://www.ecb.europa.eu>

Punctul final de schimb de informații (URL): <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

#### **Alte puncte de contact:**

Denumire oficială: Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Adresă poștală: Sonnemannstrasse 22

Localitate: Frankfurt am Main

Cod poștal: 60314

Subdiviziunea țării (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Țara: Germania

Punct de contact: Legal Advice Team

E-mail: [LegalServices@ecb.europa.eu](mailto:LegalServices@ecb.europa.eu)

Telefon: +49 6913440

Fax: +49 6913446886

Adresa de internet: <http://www.ecb.europa.eu>

#### **Rolurile acestei organizații:**

Cumpărător

Organizația care furnizează informații suplimentare cu privire la procedura de achiziții

Organizația care oferă acces offline la documentele achiziției

Organizația care primește cererile de participare

Organizația care prelucrează ofertele

Organizația responsabilă cu căile de atac

Organizația care furnizează mai multe informații cu privire la căile de atac

#### 8.1. **ORG-0002**

Denumire oficială: The European Ombudsman

Număr de înregistrare: 0002

Adresă poștală: 1 avenue du Président Robert Schuman, CS 30403

Localitate: Strasbourg

Cod poștal: 67001

Subdiviziunea țării (NUTS): Bas-Rhin (FRF11)

Țara: Franța

Punct de contact: The European Ombudsman

E-mail: [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu)

Telefon: +33 388172313

Adresa de internet: <https://www.ombudsman.europa.eu/en/home>

#### **Rolurile acestei organizații:**

Organizație de mediere

### **Informații privind anunțul**

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Identificatorul versiunea anunțului: 0da591de-89c0-44bf-b315-e1884323e5f8 - 01

Tip de formular: Procedură concurențială

Tip de anunț: Anunț de participare sau de concesiune - regim standard

Subtipul anunțului: 16

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